

**NIRMALA NIKETAN INSTITUTE'S**  
**COLLEGE OF HOME SCIENCE**  
**NIRMALA NIKETAN**

AFFILIATED TO THE UNIVERSITY OF MUMBAI  
NAAC Accredited 'A+' Grade

49, New Marine Lines, Churchgate, Mumbai – 400 020. Phone: 2207 6503 / 2200 7544  
E-mail: principal@nnchsc.edu.in / office@nnchsc.edu.in Web: www.nirmalaniketan.com

**SATURDAY, 23<sup>RD</sup> NOVEMBER 2024**  
**2.00PM to 4.00PM**

**MINUTES OF THE MEETING ALONG WITH THE EXTERNAL IQAC**

**Meeting Title:** Minutes of the Meeting along with the External IQAC

**Date:** Saturday, 23<sup>rd</sup> November 2024

**Time:** 2.00pm – 4.00pm

**Venue and Location:** Conference room 7<sup>th</sup> floor, College of Home Science Nirmala Niketan

**Type:** Hybrid

**Members Present in the IQAC Meeting held on 23<sup>rd</sup> November 2024**

Sr. No.	Members	Attendance
1	Dr. Asha Mathew – IQAC Chairperson	Offline
2	Ms. Noella Dias – Management Nominee	Offline
3	Dr. Pratima Goyal – IQAC Coordinator	Offline
4	Prof. Dr. Kamini Rege – IQAC Co-Coordinator & Criterion I Convenor	Offline
5	Dr. Ritu Madhan – Criterion II Convenor	Dr. Minelly attended offline meeting
6	Prof. Dr. Vishaka Karnad – Criterion III Convenor	Offline
7	Ms. Rhonda Divecha – Criterion IV Convenor	Offline
8	Ms. Payal Maheshwari – Criterion V Convenor	Offline
9.	Ms. Vibha Hasija – Criterion VI Convenor	Offline
10	Mrs. Sunita Jaiswal – Criterion VII Convenor	Online
11	Ms. Flavia Fernandes – Senior Administrative Officer	Offline
12	Fr. Arul John Bosco - Nominee of Local Society/ Trust	Online



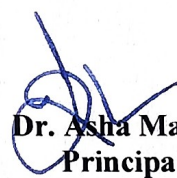
Sr. No.	Members	Attendance
13	Ms. UmmeSalema Boxwala – Student Representative	Offline
14	Ms. Steena Thomas - Student Representative	Offline
15	Dr. Ela Manoj Dedhia – Alumni	Online
16	Dr. Prabodh Shrish Halde - Industry Expert	Absent
17	Dr. Manohar Sanjiva Kamath- Industry Expert	Absent
18	Mr. Sai Ganesh Venkatachalam- Industry Expert	Online
19	Dr. Vidhya Satish – Academic Expert	Offline
20	Dr. Yasmina Avari Dordi – Director, Self-Financed Courses	Offline
21	Ms. Prajakta Mhaprolkar- Librarian	Offline
22	Ms. Cheryl Machado – IQAC Secretary	Offline



**Prof. Dr. Kamini Rege**  
IQAC Co-Coordinator



**Dr. Pratima Goyal**  
IQAC Coordinator



**Dr. Asha Mathew**  
Principal





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**EXTERNAL IQAC MEETING – 23<sup>rd</sup> NOVEMBER 2024 at 2:00 pm**

**AGENDA**

- Welcome address
- Minutes of the previous IQAC meeting dated 3<sup>rd</sup> February 2024 & Action taken.
- Update of IQAC activities by the Criteria Convenor's.
- Academic and Administrative Audit to be planned. (Internal & External)
- Green and Energy Audit to be conducted.
- AQAR 2022-2023 has been uploaded on 25<sup>th</sup> October 2024 and accepted on 7<sup>th</sup> November 2024.
- AQAR 2023-2024 is to be uploaded.
  - Screening and reviewing of Criterion records on the following dates  
First Screening on 16<sup>th</sup> November & 18<sup>th</sup> November 2024.  
Second Screening on 25<sup>th</sup> November & 26<sup>th</sup> November 2024.  
Third Screening on 2<sup>nd</sup> December 2024 & 3<sup>rd</sup> December 2024.  
Final Submission of AQAR on 11<sup>th</sup> December & 12<sup>th</sup> December 2024.
  - Mapping of the events, of the College, with NAAC requirement
  - Future activities
- Response from external members
- Remarks from IQAC Coordinator

Prof. Dr. Kamini Rege  
IQAC Co-Coordinator

Dr. Pratima Goyal  
IQAC Coordinator

Dr. Asha Mathew  
Principal

Date: 16<sup>th</sup> November 2024





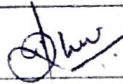
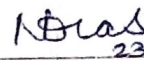

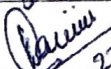
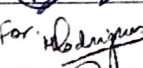
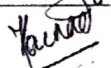
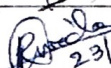
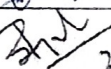
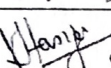
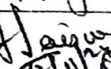

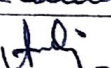
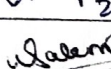
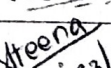


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**Members Present in the IQAC Meeting held on 23<sup>rd</sup> November 2024**

Sr. No.	Members	Signature
1	Dr. Asha Mathew – IQAC Chairperson	
2	Ms. Noella Dias – Management Nominee	 23/11/2024
3	Dr. Pratima Goyal – IQAC Coordinator	 23/11/2024
4	Prof. Dr. Kamini Rege – IQAC Co-Coordinator & Criterion I Convenor	 23/11/2024 2.00 pm
5	Dr. Ritu Madhan – Criterion II Convenor / Dr. Minelly Rodrigues	For 
6	Prof. Dr. Vishaka Karnad – Criterion III Convenor	 23/11/2024
7	Ms. Rhonda Divecha – Criterion IV Convenor	 23/11/2024
8	Ms. Payal Maheshwari – Criterion V Convenor	 23/11/2024
9	Ms. Vibha Hasija – Criterion VI Convenor	 23/11/2024
10	Mrs. Sunita Jaiswal – Criterion VII Convenor	 23/11/2024 Online
11	Ms. Flavia Fernandes – Senior Administrative Officer	 23/11/24
12	Fr. Arul John Bosco - Nominee of Local Society/ Trust	 23/11/24
13	Ms. UmmeSalema Boxwala – Student Representative	 23/11/24
14	Ms. Steena Thomas - Student Representative	 23/11/24
15	Dr. Ela Manoj Dedhia – Alumni	ONLINE
16	Dr. Prabodh Shrish Halde - Industry Expert	ABSENT
17	Dr. Manohar Sanjiva Kamath- Industry Expert	ONLINE link sent ABSENT FOR THE MEETING





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Sr. No.	Members	Signature
18	Mr. Sai Ganesh Venkatachalam- Industry Expert	ON LINE
19	Dr. Vidhya Satish – Academic Expert	
20	Dr. Yasmina Avari Dordi – Director, Self-Financed Courses	
21	Ms. Prajakta Mhaprolkar- Librarian	
22	Ms. Cheryl Machado – IQAC Secretary	





### Key Points Discussed:

- Principal, Dr. Asha Mathew welcomed all the external and internal IQAC members.
- Appreciated the staff and college for their achievements in the past and making a dynamic way for the collaborative future plans.
- Congratulated the team for accomplishing and successfully uploading AQAR 2022-2023 on 25<sup>th</sup> October 2024 and its acceptance on 7<sup>th</sup> November 2024. Further work is in progress for uploading the 2023-2024 AQAR
- Autonomous status to be sought for college
- IQAC Coordinator, Dr Pratima Goyal presented the minutes of previous meeting and the action taken by each of the department, committees as well as criterion
- All the Criteria Convenor's presented the activities conducted and the future plans of different departments and committees
- Manager, Ms. Noella Dias briefed on the action that will be taken related to Academic Audit and Administration as well as Green Audit and Energy Audit
- Suggestions were sought for Quality Enhancement of the College from all present:-
  - ❖ Alumni President, Dr Ela Dedhia, informed that she will email her suggestions
  - ❖ Industry Expert, Mr. Sai Ganesh's suggestion were:
    - Showed willingness to conduct workshop for students related to skill enhancement under NEP 2020
    - AI content to be included in the curriculum
    - Effective digital technology to be a part of NEP syllabus in every department
    - AI related sessions for teachers and students
    - Can help with green audit for the college
    - Technological skill development in AI as value added course can be introduced
  - ❖ Academic Expert, Dr Vidya Satish suggested:
    - Interdisciplinary activities with SIES,
    - NPTEL – online course can be conducted for students learning, just like MOOC course
    - Open electives suggested – career counselling, teaching learning advance courses, special education
    - CSR – tie ups for sponsorships by banks like HDFC, Mahindra for sponsoring students for Small modules – 3 months courses
    - To go ahead with Autonomy as it will give importance and freedom
  - ❖ Director Self-Finance, Dr Yasmini Avari suggested that she will help us to connect with
    - India Head of Marico for CSR
    - International school for session and collaboration on AI
    - CSR funding can be sought from other agencies with her support
  - ❖ Principal, Dr. Asha Mathew suggested that:
    - All College activities to be mapped as per the NAAC requirement by the departments, committees and criterion
    - NEP 2020 to be implemented with academic, industry and experts support incorporating ideas, initiatives and innovations
    - Initiation of operational cafeteria or canteen for students is important

- Alumnae association to be strengthened with quality initiative and collaboration with in-house staff and other experts, as well as generating corpus funds
  - Autonomy will be implemented soon
- The meeting ended with a vote of thanks presented by the IQAC co-coordinator Prof.Dr. Kamini Rege

**Date of draft of minutes – 26<sup>th</sup> November 2024**

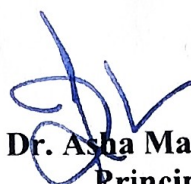
**Date of Approval of minutes: 27<sup>th</sup> November 2024**



**Prof. Dr. Kamini Rege**  
**IQAC Co-Coordinator**



**Dr. Pratima Goyal**  
**IQAC Coordinator**



**Dr. Asha Mathew**  
**Principal**





