

IQAC

ATTENDANCE FOR 16TH November 2024

AQAR Uploading of 2023-2024

1. PROFESSOR DR. VISHAKA KARNAD -	CHAIRPERSON	<i>Karnad</i>
2. DR. PRATIMA GOYAL-	IQAC CO-ORDINATOR	<i>Goyal</i>
3. PROF. DR. KAMINI PRAKASH REGE -	IQAC CO-ORDINATOR	<i>Rege</i>
4. MS. CHERYL MACHADO	SECRETARIAL ASSISTANCE	<i>Machado</i>
5. MS. VIBHUTI KHEDEKAR	CRITERION V	
6. Ms. FATIMA KADER	CRITERION V	<i>Fatima</i>
7. PROF. DR. VISHAKA KARNAD	CRITERION III	<i>Karnad</i>
8. MS. SUMITA JAISWAL	CRITERION VII	<i>Jaishwal</i>
9. Dr. Raspha Rao	CRITERION III	<i>Rao</i>

12.02 pm

[Signature]
PRINCIPAL

College of Home Science,
Nirmala Niketan
49 New Marine Lines,
Mumbai - 400020.





NIRMALA NIKETAN INSTITUTE'S
**COLLEGE OF HOME SCIENCE,
NIRMALA NIKETAN**

Affiliated to the University of Mumbai
NAAC Accredited 'A+' Grade

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IQAC

STAFF ATTENDANCE FOR IQAC MEETING FIRST DRAFT PREPARATION ON 18th November 2024

In the context of AQAR Uploading for 2023-2024

11.00 A.M. TO 2.00 P.M.

1. DR. ASHA MATHEW	CHAIRPERSON	
2. DR. PRATIMA GOYAL	IQAC - COORDINATOR	
3. PROF. DR. KAMINI REGE	IQAC CO-COORDINATOR	
4. MS. CHERYL MACHADO	IQAC SECRETARIAL ASSISTANCE	
5. MS. RHONDA DIVECHA	CONVENOR - CRITERION IV	
6. DR. ANJALI SRIVASTAVA	MEMBER	
7. MS. PRAJAKTA MHAPRODKAR	MEMBER	
8. MS. VIBHA HASIJA	CONVENOR - CRITERION VI	
9. MS. VRINDA UDAVER	MEMBER	
10. PROF. DR. KAMINI REGE	CONVENOR - CRITERION I	
11. MS. SANGHMITRA NAVALGUND	MEMBER	
12. DR. SHEETAL JOSHI	MEMBER	

13. Dr. Ritu Madhan Convenor - Criterion II





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**MINUTES OF THE IQAC MEETING FOR AQAR 2023-2024
First Draft Preparation**

Meeting Title: IQAC Meeting for NAAC - AQAR 2023-2024 (First Draft Preparation)

Date: Saturday 16th November 2024

Time: 11.00am 12.45pm

Venue and Location: Cybercafé, College of Home Science Nirmala Niketan

Type: Offline

Members Present:	
Name	Designation
❖ Dr Asha Mathew	Principal
❖ Prof Dr Vishaka Karnad	IQAC Chairperson, In charge Principal (AQAR 2023-2024)
❖ Dr Pratima Goyal	IQAC Coordinator
❖ Prof Dr Kamini Rege	IQAC Co-Coordinator
❖ Prof Dr Vishaka Karnad	Criterion 3 Convenor
❖ Ms Vibhuti Khedekar	Criterion 5 Convenor
❖ Ms Sunita Jaiswal	Criterion 7 Convenor
❖ Ms. Cheryl Machado	Senior Administrative Officer & IQAC Member

Agenda

- Prior preparation for the first draft of NAAC - AQAR 2023-2024
(Focused on three criteria- 3, 5, and 7)

Key Points Discussed:

1. Presentation of Data:

- Convenors and committee members presented a comprehensive list of data collected and assimilated from various sources, including departments, committees, and respective individuals.

2. Suggestions and Recommendations:

- Members provided valuable suggestions and discussed possible options to refine and enhance the data and its representation.

3. Feedback Collection:

- Feedback was gathered for documents and data templates to ensure accuracy and alignment with NAAC requirements.

The meeting concluded with a roadmap for the subsequent stages of AQAR preparation.

Date of Approval of minutes: 16th November 2024



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MINUTES OF THE IQAC MEETING FOR AQAR 2023-2024

First Draft Preparation

Meeting Title: IQAC Meeting for NAAC - AQAR 2023-2024 (First Draft Preparation)

Date: Saturday 18th November 2024

Time: 11.00am 2.45pm

Venue and Location: Cybercafé, College of Home Science Nirmala Niketan

Type: Offline

Members Present:	
Name	Designation
❖ Dr Asha Mathew	Chairperson
❖ Dr Pratima Goyal	IQAC Coordinator
❖ Prof. Dr. Kamini Rege	IQAC Co-Coordinator
❖ Ms Rhonda Divecha	Criterion 4 Convenor
❖ Dr Anjali Srivastava	Member
❖ Ms Prajakata Mahaprolkar	Member
❖ Ms Vibha Hasija	Criterion 6 Convenor
❖ MS Vrinda Udiaver	Member
❖ Prof. Dr. Kamini Rege	Criterion 1 Convenor
❖ Ms Sanghamitra Navalgund	Member
❖ Dr Sheetal Joshi	Member
❖ Dr Ritu Madhan	Criterion 2 Convenor
❖ Ms. Cheryl Machado	Secretary IQAC

Agenda

- Prior preparation for the first draft of NAAC - AQAR 2023-2024
(Focused on three criteria- 4, 6, and 1)

Key Points Discussed:

4. Presentation of Data:

- Convenors and committee members presented a comprehensive list of data collected and assimilated from various sources, including departments, committees, and respective individuals.

5. Suggestions and Recommendations:

- Provided valuable suggestions and discussed possible options to refine and enhance the data and its representation.

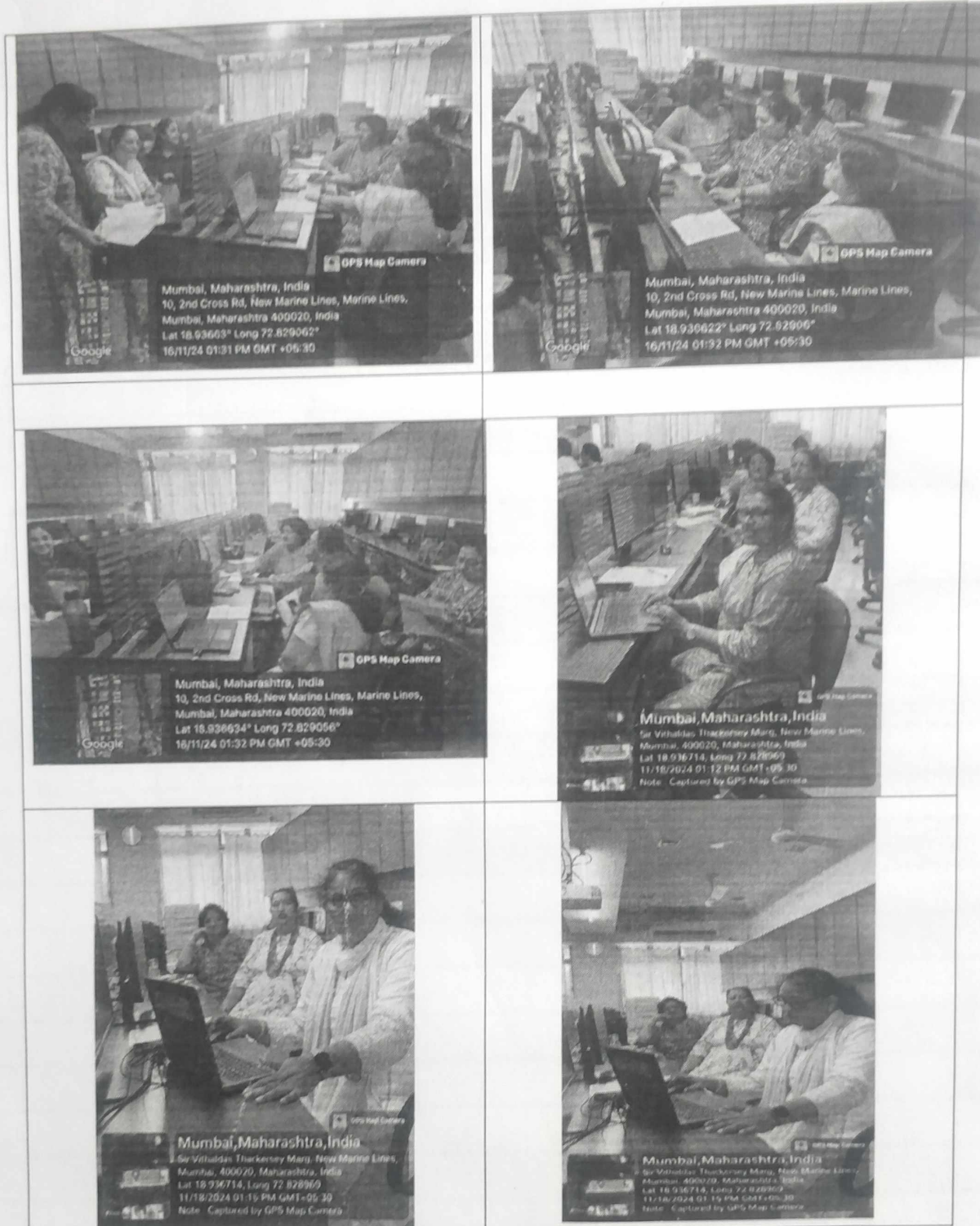
6. Feedback Collection:

- Feedback was gathered for documents and data templates to ensure accuracy and alignment with NAAC requirements.

The meeting concluded with a roadmap for the subsequent stages of AQAR preparation.

Date of Approval of minutes: Monday, 18th November 2024

Team in Action: IQAC members discussing and refining the NAAC AQAR 2023-2024 draft at the Cybercafé, College of Home science Nirmala Niketan, ensuring quality and precision in documentation.



**ACTION TAKEN REPORT OF MINUTES OF
THE IQAC MEETING FOR AQAR 2023-2024**

First Draft Preparation

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Venue and Location: Cybercafé, College of Home Science Nirmala Niketan

Type: Offline

Action Taken Report:

- Following up with the respective department and committee convenors for fulfilling the requirements as per the criteria metrics and data templates.
- Data templates and add on data to be filled for next meeting.
- If need be, online google forms to be shared with respective stakeholders for gathering data and information.