

The minutes of the IQAC meeting held on 28th November 2023 at 11:00 a.m. on the 3rd Floor in the Classroom.

College of Home Science Nirmala Niketan

The Following members were present

1. Professor Dr. Anuradha T. Bakshi - Chairperson
2. Dr. Pratirna Goyal - Coordinator *Goyal*
3. Ms. Noella Dias - Management Nominee *Dias*
4. Dr. Kamini Rege - Criterion I Convenor *Rege*
5. Ms. Vibha Hasija - Criterion II Convenor - ABSENT
6. Professor Dr. Vishaka Karned - Criterion III Convenor *Karned*
7. Ms. Rhonda Divecha - Criterion IV Convenor *Divecha*
8. Ms. Payal Maheshwari - Criterion V Convenor *Payal*
9. Dr. Pratirna Goyal - Criterion VI Convenor *Goyal*
10. Mrs. Sunita Jaiswal - Criterion VII Convenor *Jaiswal*
- ✓ 11. Ms. Prajakta Mhaprolkar - Senior Librarian ABSENT
12. Ms. Flavia Fernandes - Senior Administrative Officer ABSENT
13. Ms. Cheryl Machado - Secretarial Assistance *Machado*
14. Dr. Yasmina Avari - Director, Self-financed *Avari*



NIRMALA NIKETAN INSTITUTE'S
COLLEGE OF HOME SCIENCE
NIRMALA NIKETAN

AFFILIATED TO THE UNIVERSITY OF MUMBAI
NAAC Accredited 'A+' Grade

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IQAC meeting held on 28th November 2023 at 11.00 a.m.

Members present:

1. Prof Dr. Anuradha J. Bakshi – Chairperson
2. Dr. Pratima Goyal – IQAC Coordinator
3. Ms. Noella Dias – Management Nominee
4. Prof. Dr. Kamini Rege – Criterion I Convenor
5. Dr. Ritu Madhan - Criterion II Convenor
6. Prof. Dr. Vishaka Karnad – Criterion III Convenor
7. Ms. Rhonda Divecha – Criterion IV Convenor
8. Ms. Payal Maheshwari – Criterion V Convenor
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10. Dr. Yasmina Avari Dordi – Director Self-Financed
11. Ms. Prajakta Mhaprolkar – Senior Librarian
12. Ms. Cheryl Machado – Secretarial Assistance

Invitee

13. Ms. Vrinda Udiaver – Criterion VI

Absent members

14. Vibha Hasija -Criterion VI Convenor
15. Ms. Flavia Fernandes – Senior Administrative Officer



Minutes of the IQAC held on 28th November 2023 at 11.00 a.m.

- Professor Dr. Anuradha J. Bakshi welcomed the staff for the second term of the College.
- Dr. Pratima Goyal congratulated on the commendable events and activities carried out in the first term.

Agenda :

- Ms. Jacqueline Colaco – IQAC was the Coordinator for one year (2022-2023). We thank her for her efforts as the IQAC Convenor. Prof. Dr. Anuradha Bakshi informed that Ms. Jacqueline Colaco said that she will see to 2022-2023 IQAC data till December 2023. However, the link opened only on 28th November 2023 and hence the process of data collection and collating will continue beyond January 2024. We will inform her regarding her name which will be mentioned in the IQAC 2022-2023 data. Professor Dr. Anuradha J. Bakshi will talk to her and will see how it works ahead. An online link will be shared if she would like to join the meeting.
- Dr. Ritu Madhan was welcomed in IQAC as Criterion II Convenor
- Criteria III - Dr. Neha Mulchandani will be added to Criterion III in case there is a change in convenorship of Criterion III, subject to who is appointed as new Principal.
- With the change in new I/C Principal, Dr. Roopa Rao will be the Convenor of one of the Criteria after Professor Dr. Anuradha J. Bakshi retires.
- Criteria IV will have the following members - Ms. Prajakta Mhaprolkar, Mr. Prashant Patil, Mr. Sunil D'Mello, Mr. Sunil Lopes, Mr. Atul, Ms. Fatima Neverkar.
- Criterion V- Ms. Payal Maheshwari, Ms. Fatima Kader, Ms. Vibhuti Khedkar, Ms. Jagruti Rathod, Ms. Protity Dey, Mr. John Fernandes and Mr. Dhiraj Bhosle.
- Criteria VI – Ms. Vibha Hasija (Convenor), Dr. Yasmina Dordi Avari, Mr. Amrish Mangle, Ms. Vrinda Udiaver, Ms. Sujata Shigwan
- Criteria VII - Ms. Sunita Jaiswal, Ms. Khyati Sampat, Ms. Kashmira Dastoor and Ms. Jyostana Shinde.
- 2022-2023 – AQAR, NIRF, AISHE and IQAC needs to start working on gathering and consolidating data for AQAR 2022-2023.
- Professor Dr. Bakshi mentioned that we have filled data for 3 years.
- For NIRF data regarding enrolment and student related data 3 year programmes are to be considered. Although the diploma and certificate programmes have received recognition from University of Mumbai, the data cannot be integrated, as currently it is

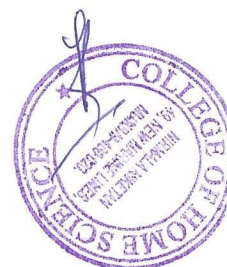


only one year since the recognition is sought. We are a single faculty with certificate, diploma and advanced diploma courses. Professor Dr. Bakshi mentioned that next year onwards we can have all the programmes reported subject to updating of the University Portal along with PRN enrolment of students. Teachers and student's information of Self-financed programmes will also to be included.

- Professor Dr. Bakshi and Dr. Ritu informed that we have not registered for NIRF under **innovation** since the information of the College for these parameters will have to be left with no data to report.
- Dr. Ritu Madhan also clarified about IIC Cell (Institution Innovation Council). The focus is on engineering students.
- Criteria II would have several changes with regards to number of students, if we consider the Self-Financed programmes under NIRF.
- Criteria V- Lots of activities conducted. Student support activities and best practices have been well-defined in the Annual Reports of all departments and Committees.
- Criteria VII - 'Fabric of Unity' was the theme for the year 2022-2023. The theme for 2023-2024 is 'Transformation and Triumph for Shaping the Future'.
- The NAAC A+ Grade will be applicable from 4th October 2021 to 3rd October 2026
- Dr. Neha must be informed that Committee members names are to be mentioned in the magazine. Committees member's names and the bifurcated tenure of each member to be retained in the college magazine.
- Ms. Noella suggested to schedule meetings considering the timings of administrative staff.

Recent achievement

- NEP 2020 Syllabus revision of Five M.Sc. Programmes, Post Graduate Diploma in Dietetics and Applied Nutrition and M.Sc. in Community Resource Management.
- Brilliant events put up by all the departments. Youth Festival Zone I Final was hosted for more than one day and was greatly appreciated. Students participated in intercollegiate events. An NSS student (Ms. Nashra Zaidi) was selected for State Level Republic Day participation.
- Workshop on Disaster Management was conducted in collaboration with the Civil Defence Training College, Government of Maharashtra.
- NEET Examination was conducted on 7th May 2023.



- Teachers participated in faculty development programmes (FDP) to upgrade their knowledge and skills.
- FDP with DLLE of University of Mumbai Collaboration for 2 days was organized with Dr. Paul Puddussery.
- DDC – Degree Distribution Ceremony was well organized.
- CAS placements were conducted for the faculty members.
- Green club is formed with Dr. Sheetal Joshi as the Coordinator.
- 51st Year Celebration of Departments with the organizing of the Millets Mela by the Department of Foods Nutrition and Dietetics and Mental Health Day by the Human Development Department.
- Technical seminar was organized by the Textile and Fashion Technology Department.
- Jamboree Hat- Swadeshi Swag and many other events have been organized by the Textile and Fashion Technology Department.
- With regards to RUSA Grants, major renovation of laboratory, toilets, conference and AV room equipments has been accomplished.
- All the departments have had parent teacher Meetings.
- Inter faith Committee events flyers to go to the website
- Extension work at Chuim Community Centre with series of workshops were conducted.
- Placements of T.Y.CRM students at Oberoi and Trident Hotels.
- It was placed on record that our College has completed CAP even during holidays- May 2023 and November 2023.
- Compliance with CAP is needed for receiving all documents from University of Mumbai. Professor Dr. Bakshi mentioned that the College has complied with CAP requirements and hence got additional seats for Post Graduate programmes.
- OSM is reported College wise and not as individual teacher's accomplishment. Professor Dr. Bakshi thanked all teachers for completing CAP work. Professor Dr. Karnad was personally calling examiners to complete the CAP work.
- AQAR First draft planned in 1st week of January 2024 till 8th January 2024.
- Data has been collected. It is important to check the data before submission.
- NEP 2020 Syllabus – Semester, drafts have been shared.
- Chairperson of Board of Studies- yet to be declared on the formation of Board of Studies.
- NEP 2020 UG Framework has to be finalized for Bachelor of Science Degree F.Y.B.Sc.



- Report of all activities of departments and committees need to be finalized and circulated for the details to be included in the AQAR 2022-2023.
- Updated Academic Calendar to be uploaded on the website.
- Sports Day is planned for February 2024 on University Sports Ground.
- Annual College days have been worked out by the Cultural Committee.
- Ms. Fatima Kader and Diet Counselling unit need to plan events in the coming months.
- Exhibition Committee for Diploma Creations 2024 has to be included in the Committee list.
- Prajakta Mhaprolkar shared about the library software. Ms. Noella mentioned that SLIM software is charging Rs. 75000 + Rs. 1.50 lakhs for integration of data. Onfees said that if we need to integrate with OHO then the processing charges would vary.
- OHO software is not as accessible as Slim Suite J-Gate software to all students and staff. Students and staff need to use the Library online database.
- Ms. Prajakta raised a query to check if OHO would help us to enhance our NAAC grade and what is the number of books maintained by OHO. Ms. Prajakta, the Librarian has done an analysis. She has been appointed on Mumbai and Maharashtra Council. She represents the College in these professional body.
- Value Added Courses – Dr. Pratima provided the detailed information about the VAC courses conducted by the TFT department.
- Dr. Pratima Goyal formally thanked Professor Dr. Anuradha J. Bakshi for her active participation in AQAR. She mentioned that the College will miss her presence.
- MOU – Memorandum of Understanding have been considered in this year. A mention was made with regards to St. Joseph College of Communication.
- The meeting ended with a vote of thanks to the Chair and all the members present for the meeting.

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