

Community Resource Management
YEAR: 2019-2020

Annual Report : Semester V & Semester VI

NAME OF THE DEPARTMENT: Community Resource Management

NUMBER OF TEACHERS: 3 Staff

Mrs Sunita Jaiswal-Associate Professor (Permanent post)

Mrs Roopa Rao –Assistant Professor (Permanent post)

Mrs Sakina Chhatrivala (CHB)

Mrs Ashwini Gaikwad (CHB) gave her resignation in month of

October 2019

NUMBER OF STUDENTS:

T.Y.BSc – 40

M.Sc. Part I -

MSc Part II -

P G Diploma -

PhD –

Value Added Course:

✓ **Workstation Design and Applied Ergonomics: 21**

✓ **Cultural and Heritage Management:** students registered were less than 10 in numbers hence class did not commence this year

Electives:

Residential Interior Design – 12

Front office and Housekeeping Management -28

1. PARTICIPATION IN ORIENTATION PROGRAMMES, REFRESHER, COURSES ETC

Mrs. Roopa Rao			
Sr. No	Programme	Duration	Organized by
1.	Refresher Course on Media and Communication (Interdisciplinary) themed as 'Role and Impact of Media on Contemporary Society' from 18th November to 30th November 2019	2- week course	– Organized by Academic Staff College, Kalina Campus and MHRDC. – Successfully completed with A grade
2.	Ergonomics Workplace Analysis – NPTEL Online Certification, Funded by the	4-week course July – August 2019	– NPTEL Online Certification. – Funded by the Ministry of HRD, GOI.

	Ministry of HRD, GOI		<ul style="list-style-type: none"> – Conducted by Indian Institute of Technology, IIT – Guwahati – Successfully completed the course
3.	Designing Learner-Centric MOOCs – NPTEL-AICTE Faculty Development Programme, Funded by the Ministry of HRD, GOI.	4-week course July – August 2019	<ul style="list-style-type: none"> – NPTEL-AICTE Faculty Development Programme (FDP) – Funded by the Ministry of HRD, GOI. – Conducted by Indian Institute of Technology, IIT – Mumbai – Successfully completed the course with a Elite Silver Certificate (79% marks)

2. NUMBER OF MAJOR AND MINOR RESEARCH PROJECTS (SANCTIONED AND COMPLETED WITH NAMES OF FUNDING AGENCIES):

Sr. No	Name of the investigator	Title	Sanctioning agency/ organization /institute	Duration	Grant sanctioned	Grant received
1.						

3. RESEARCH COLLABORATIONS: Dept/Individual

Name	Industries	Research Institutes/ Centers	Hospitals /Gyms	Academic Institutes	Government/ NGOs/ Support Groups
CRM Dept	Pidilite	CLI, Chunabhatti. (Central Labour	Hotel Novotel, Andheri	S.V.T. (Autonomous) College of Home Science, Juhu, Mumbai – 49.	CFBP(council of Fair Business Practices)
			The Lalit, Mumbai	Matunga SNTD college	CGSI (Consumer Guidance Society of India)

			Meluha - The Fern, Powai.	Anjuman Islam	Bright Future NGO
			The Park, Navi Mumbai	Maharaja Sayajirao University of Baroda.	Family Service Centre Colaba
			Ramada Hotels and Convention Centre, Powai	Nirmala Niketan College of Social Work	DLLE (Dept. Of Lifelong Learning & Extension) University of Mumbai
			Holiday Inn, Andheri (E)		
			Grand Hyatt, Santacruz (E)		
			Hyatt Regency, Santacruz (E)		

4. NUMBER OF PUBLICATIONS INCLUDING INDEXING & IMPACT FACTOR:

Name of Faculty	No. of Publications (Full articles)							Total
	Books	Chapters in books	Research Paper	Research Poster	Abstract	Magazines	News paper articles	
Mrs. Roopa Rao	01	00	07	07	00	01	03	

5. PUBLICATIONS (DETAILS) INTERNATIONAL LEVEL

Books Publication									
Sr No.	Name of the author name/names,	year of publication	title of the book	name of the book,	vol (issue), page nos.,	ISBN	impact factor/H-index	Any other	
1.									

Books Chapter/s								
Sr No.	Name of the author name/names,	year of publication	title of the paper/chapter	name of the journal/ book	vol (issue), page nos.,	ISBN	impact factor/H-index	Any other
1.								

Paper /Article in Journal Publication							
Sr No.	Name of the author name/names,	year of publication	title of the journal	Title Of The Paper	vol (issue), page nos.,	ISBN	impact factor/H-index
Mrs. Roopa Rao							
1.	Lakshmi Karthik and Roopa Rao	May 2020	International Journal for Innovative Research In Multidisciplinary Field (IJIRMF)	Ergonomic Assessment of Musculoskeletal Discomfort Among Chefs in Commercial Kitchens	371 - 379	ISSN: 2455-0620	Impact Factor: 6.497
2.	Zoya Ovias and Roopa Rao	May 2020	International Journal of Innovative Science, Engineering & Technology (IJSET).	An Ergonomic Study to Evaluate Specific Work-Related Tasks of Chefs in Commercial Kitchens	Vol. 7 Issue 5. pp. 195-203. March 2020.	ISSN: 2348-7968.	Impact Factor: 6.72
3.	Hegde, S., and R. Rao	May 2020	International Journal of Innovative Research in Science, Engineering and Technology (IJIRSET)	Occupational Stress among Chefs in Commercial Kitchens	Volume 9, Issue 5, May 2020 2508 - 2516	e-ISSN: 2319-8753, p-ISSN: 2320-6710	Impact Factor: 7.512 An ISO 9001:2008 Certified Journal
4.	Roopa Rao, Dr. Geeta Ibrahim	April 2020	International Journal of Creative Research Thoughts	Work Related Musculoskeletal Morbidity Among Nurses in India	Volume. 8, Issue 4. pp.104-111.	ISSN:2320-2882.	Impact Factor: 7.97

			(IJCRT).		April 2020.		
5.	Roopa Rao, Dr. Geeta Ibrahim	March 2020	International Journal of Innovative Science, Engineering & Technology (IJSET).	Work Related Musculoskeletal Morbidity Among Nurses in India	Vol. 7 Issue 3. pp. 171-180. March 2020.	ISSN: 2348-7968.	Impact Factor: 6.72
6.	Roopa Rao, Dr. Geeta Ibrahim	April 2020	International Journal of Multidisciplinary Educational Research (IJMER).	Severity of Needlestick And Sharps Injuries Amongst Nurses – Mitigation Advisory	Volume: 9, Issue: 4(1). pp. 114 - 128. April 2020.	ISSN: 2277-7881.	Impact Factor: 6.514
7.	Roopa Rao	August 2019	International Journal of Multidisciplinary Educational Research	Ergonomic Evaluation of The Residence (Private Areas) of the Elderly pp. 108 - 128	Vol. 8, Issue 8(6), August 2019	ISSN: 2277-7881	Impact Factor – 6.014 IIC Values 5.16 Listed in Scopus and Web of Science

Article Publication in magazine/newspaper /Media Coverage or any other

Sr No.	Name of the author name/names,	year of publication	title of the magazine/newspaper	Title of the paper	vol (issue), page nos.,	ISBN	impact factor/H-index	Any other
1.								

NATIONAL LEVEL

Books Publication

Sr No.	Name of the author name/names,	year of publication	title of the book	name of the book,	vol (issue), page nos.,	ISBN	impact factor/H-index	Any other
1.								

Books Chapter/s								
Sr No.	Name of the author name/names,	year of publication	title of the paper/chapter	name of the journal/book	vol (issue), page nos.,	ISBN	impact factor/H-index	Any other
1.								

Paper /Article in Journal Publication									
Sr No.	Name of the author name/names,	year of publication	title of the journal	Title of the paper	vol (issue), page nos.,	ISBN	impact factor/H-index	Any other	
1.									

Article Publication in magazine/newspaper Media Coverage or any other					
Sr No.	Name of the author name/names,	year of publication	title of the magazine/newspaper	Title of the article	vol (issue), page nos.,
Mrs. Roopa Rao					
1.	Roopa Rao	18 th Feb 2020	Mumbai Times Section, in Maharashtra Times Newspaper	Sanshodhanavishkar	03
2.	Roopa Rao	8 th Feb 2020	Maharashtra Times Newspaper	Mumbai University cha Hattrick Avishkar	05

6. SEMINAR, CONFERENCES, WORKSHOPS – PARTICIATED, ATTENDED, ORGANIZED/CONDUCTED AND PRESENTED RESEARCH PAPER

INTERNATIONAL LEVEL

Seminar Conference Attended						
Sr No	Name of the Seminars/	Name of the person /	Theme of the	Organize d by	Place & Date	Sponsori ng

.	Conferences	Organization conducted	conference			Agency
Mrs. Sunita Jaiswal						
1.	“Learning Technologies: Learning an Overview	University of Mumbai with Kishinchand Chellaram College (KC)	2days International level Faculty Development Programme on “Learning Technologies : Learning an Overview.”	University of Mumbai with Kishinchand Chellaram College (KC)	KC College Churchgate Mumbai 10 th &11 th June 2019	University of Mumbai
2	Enhancing soft skills & Entrepreneurial Traits in Teaching and Learning Methodologies	University of Mumbai, Navyuvak Entrepreneurs and open Enterprise Space(OES)	Enhancing soft skills & Entrepreneurial Traits in Teaching and Learning Methodologies.	Lala Lajpat Rai college (Entrepreneurship Development Cell and Internal Quality Assurance Cell)	18 th -20 th May’20 3days	
3	International webinar “Academician’s Branding: From Local to Global-Hands on training”	Bharat college IQAC & Dept of Library Badlapur	“Academician’s Branding: From Local to Global-Hands on training”		24 th -25 th May 20 (2Days)	
Mrs Roopa Rao						
1	Online Talk	Sir Richard Roberts – Nobel Laureate in Medicine and Physiology	"The Path to the Nobel Prize"	International Board for Education, Research and Development (IBERD) on occasion of ICETR-2020 (2nd International	June 04th 2020.	International Board for Education, Research and Development (IBERD)

				1 Conference on Empirical and Theoretical Research (online)		
2	International Occupational Health webinar	IOSH (Institution of Occupational Safety and Health, UK)	"Covid-19: Ensuring the Safety and Health of Workers in Travel And Tourism"	IOSH (Institution of Occupationa l Safety and Health, UK)	5.00 – 6.30 pm on June 25th 2020	
3	International Webinar	Liz Fosslie (Head Content at "Hume") & Mollie Duffy. Co-authors of "No Hard Feelings – The Secret Power of Embracing Emotions at work"	How to Support Your Workforce in Critical Times	MIT (Massachus etts Institute of Technology, UK) Sloan Managemen t School	9.30 – 11.00 pm on May 27th 2020.	
4	International Webinar	Savitribai Phule Pune University, Department of Commerce and Management in association with AISSMS College of Hotel Management and Catering Technology	"Quality and Safety Assurance in the Hotel Industry during and post COVID- 19 Pandemic,"	Savitribai Phule Pune University, Department of Commerce and Managemen t in association with AISSMS College of Hotel Managemen t and Catering Technology	10.00 – 1 pm on May 12th 2020.	
5	International	The Hotel School –	"Restarting	The Hotel	from 9.30	

	Webinar	Cornell S C Johnson College of Business	the Hospitality Industry."	School – Cornell S C Johnson College of Business	– 11.00 pm on May 04th 2020	
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Seminars, Workshops and Conferences Conducted/Organized							
Sr No	Name of the Seminars/ Conferences	Name of the person / Organization conducted	Theme of the conference	Organized By	Role In Organizing	Place & Date	Sponsoring Agency
Mrs Roopa Rao							
1.	International Conference titled "2 nd International Conference on Empirical and Theoretical Research (Online) – ICETR-2020"	International Board of Education, Research and Development (IBERD) in collaboration with VIA University College, Denmark; Klaipeda State University of Applied Sciences, Lithuania; London School of Business and Entrepreneurship, London; Interedwise Education Pvt. Ltd.,	Empirical and Theoretical Research	International Board of Education, Research and Development (IBERD)	Joint Secretary, IBERD Organized		

		India.					
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Paper presented in Seminars, Conferences							
Sr No.	Name of the author / names	Title of the Paper	Name of the Conference / Seminar	Theme of the conference	Organized by	Place and Date	Sponsoring Agency Any other
Mrs Roopa Rao							
1.	International Conference titled "2 nd International Conference on Empirical and Theoretical Research (Online) – ICETR-2020"	Impact of Digital Technology on the Postures Adopted by Teenagers	2 nd International Conference on Empirical and Theoretical Research (Online) – ICETR-2020"	Empirical and Theoretical Research	International Board of Education, Research and Development (IBERD)	from 4th to June 05th 2020.	

NATIONAL LEVEL

Seminar Conference Attended						
Sr No.	Name of the Seminars/Conferences	Name of the person / Organization conducted	Theme of the conference	Organized by	Place & Date	Sponsoring Agency
Sunita Jaiswal						
1	One-Day Workshop on 'Assessment Methodology under Revised Norms by NAAC'.	The Sadhana Education Society's L.S. Raheja College of Arts and Commerce in association with Maharashtra Association of Minority Educational Institutions (MAMEI),	'Assessment Methodology under Revised Norms by NAAC'	The Sadhana Education Society's L.S. Raheja College of Arts and Commerce	Santacruz Mumbai 22 nd of June, 2019	
2.	1 st April'20	Role of IQAC in College Website Design and Management	IQAC Cluster India	White Code Organising Partner		
3	10 th April'20	"e-content development Webinar"	Research centre for English Language and Literature at www.vishwanathbite.com	Elsevier		
4	25 th April '20	"Fine Tuning Research Planning Using Elsevier Tools: Science Direct, Scopus and Mamdeley	K.J.Somaiya college of Science and Commerce (Research Development Committee)	Elsevier		
5	27 th April'20	Introduction to Intellectual	Mansi Bharat Gada Degree	J Watumull Sadhubella		

		Property Rights in India: Patents, Trademarks, and copyrights	college of Commerce	Girls college Ulhasnagar & GKS COLLEGE OF Arts, Commerce and Science Kandivali		
6	27 th to 29 th April '20	Reviving Educational Practices Post Covid -19 Pandemic	MES's Pillai College of Education & Research, Chembur	University of Mumbai, Thane Sub Campus		
7	30 th April '20	Technology mediated Teaching Learning	IQAC & Ghanshyamdas Saraf College of Arts & Commerce			
8	30 th April 1 st & 2 nd May 20 (3 days)	Online college Management & Online Content Creation Tools	BMM & BAMMC Dept of Lala Lajpat Rai College of commerce & economics And UOM	NORTH STORM ACADAMY		
9	1 st May 20	Workshop on E-Learning	SPNDoshi women's College	EdFly Learn		
10	2 nd May 20	Making Faculties Technology Ready	KC COLLEGE And Vidyalankar school of Information Technology	TEACH US Let's Talk Education		
11	3 rd May 20	Faculty Development	Tilak college of Science &	North Storm		

		Programme Digital Journey in Digital Marketing	Commerce, Vashi	Academy		
12	8 TH May 20	On Line Examination And Internal Assessment Tools-A platform for teachers	GSB'S Smt, Surajba College of Education	EdFly Learn		
13	13 TH May'20	Application of Gandhian Philosophy Post Covid-19	Gandhi Shikshan Bhavan's Surajba college of Education	TEACH US Let's Talk Education		
14	13 TH & 14 TH May 20	FDP on How to do Best practices for online teaching.	North Storm Academy			
15	16 th May'20	Webinar 06 "Let Teachers Do the Teaching"	TEACH US Let's Talk Education	-		
16	18 th -19 th May'20 2 days	Let's overcome Corona Crisis with Positivity	Dadasaheb Digambar Shankar Patil Arts, Commerce & Science collegeJalgaon			
17	18 th -19 th May'20 2 days	Role of ICT in Teaching ,Learning and Research in the midst of COVID 19	Smt Kamaladevi Gauridutt Mittal College of Arts and Commerce	-		
18	19 th May'20	Cyber Awareness & Security for	Sophia College	Let's Talk Ed.		

	1day	Academicians				
19	18 th -20 th May'20 3days	Enhancing soft skills & Entrepreneurial Traits in Teaching and Learning Methodologies. (2 certificates)	Lala Lajpat Rai college (Entrepreneurs Development Cell and Internal Quality Assurance Cell)	University of Mumbai, Navyuvak Entrepreneurs and open Enterprise Space(OES)		
20	21 st May '20 1day	Qualitative Research	Department of Social Work, KCLAS Kumaraguru College of Liberal Arts & Science Coimbatore			
21	22 nd May 20	Current Issues in Intellectual Property Rights (IPR)	Nandurbar Taluka Vidhyak Samiti's College of Law, Institute of Legal Education & Research	EdFly Learn (Learning Mgt. Solution)		
22	23 rd May '20	Alert Netizens-training for safe cyberspaces ...Cyber Hygiene	Bharat College of Arts and Commerce Badlapur	–		
23	24 th -25 th May 20 (2Days)	“Academician’s Branding: From Local to Global-Hands on training”	Bharat college IQAC & Dept of Library Badlapur			
24	28 th May 2020	Social Entrepreneurship	Hinduja College of commerce	EdFly Learn		

			Mumbai			
25	28 th -2 nd June'20 6days	Day 1: Flipped Classroom Learning & special on-line learning tools Day 2: Google classroom Day 3: Canva and Infographics Day 4: Canva 2 - Presentation making and Certificate Making Day 5: ANIMOTO Day 6: Certificate making advance	MAKKSILLS EDUCATIONS			
Mrs Roopa Rao						
1	Online National Webinar	Confederation of Indian Industry	"Prepare your Workplace for Unlock 2.0: Infection Control Measures"	Confederation of Indian Industry	June 09th 2020.	Confederation of Indian Industry
2	National Level Live Webinar	Dr. Anwar Shaikh, Allana College of Pharmacy, Pune	"How to be a Digital Influencer"	organized jointly by Knowledge Publications and YouTube Channel	June 07th 2020 from 11.00 – 1.30 pm.	Knowledge Publications and YouTube Channel
3	Webinar titled: You-Me and COVID 19: Let's Tackle it Together	IQAC Committee and Department of Interior Design & Resource Management	New Outlook of Tourism Industry Post COVID	Sir Vithaldas Thackersey College of Home	12.45 – 1.45 pm on May 30th 2020	

				Science (Autonomous), SNDT Women's University		
4	Webinar titled: You-Me and COVID 19: Let's Tackle it Together	IQAC Committee and Department of Interior Design & Resource Management	Retaining Customer Confidence Through Housekeeping Solutions in Hotels	Sir Vithaldas Thackersey College of Home Science (Autonomous), SNDT Women's University	12.00 – 12.45 pm on May 30th 2020	
5	Webinar titled: You-Me and COVID 19: Let's Tackle it Together	IQAC Committee and Department of Interior Design & Resource Management	Changing Dimensions of Space Management: Post Lockdown Scenario	Sir Vithaldas Thackersey College of Home Science (Autonomous), SNDT Women's University	11.00 – 12.00 noon on May 30th 2020	
6	National Webinar	Shri Ramesh Pokhriyal Nishank Hon. Minister of HRD	"Turn the Challenges to Opportunities: COVID 19 Pandemic and measures to combat in Higher Education in India"	NAAC Webinar - MHRD Minister Event	4.00 – 6.30 pm on May 29th 2020.	
7	National Webinar	Juhi Santani	"Residential vs Commercial Interior Design"	Vogue Institute of Art & Design, Bengaluru	4.00 pm on May 29th 2020.	

				, Karnataka State		
8	Live Webinar	Dr. Anwar Shaikh, Allannah College of Pharmacy, Pune	Amazing Animations in PowerPoint	jointly organized by Knowledge Publications and YouTube Channel.	May 24th 2020	Knowledge Publications and YouTube Channel
9	Virtual Symposium	Indian Society of Ergonomics (ISE) and University of Calcutta	"Occupational Ergonomics and Safety: from Workplace to Home: Prevention in Covid-19 Pandemic"	Indian Society of Ergonomics (ISE) and University of Calcutta	May 23rd, 2020.	
10	Demo Webinar	B. K. Birla College (Autonomous), Kalyan	"RUSA Based Web Application Demo Webinar"	B. K. Birla College (Autonomous), Kalyan	from 3.00 – 6.00 pm on May 20th 2020.	
11	Live Webinar	National Institute of Technology (NIT), Jalandhar	Ergonomics and Psychological Issues in Working from Home during Covid-19 Pandemic"	National Institute of Technology (NIT), Jalandhar	May 17th, 2020.	
12	3-day FDP	Lala Lajpatrai College of Commerce & Economics	"Online College Management & Online Content Creation Tools."	BNN and BAMMC Dept of Lala Lajpatrai College of Commerce &	May 02nd 2020 from 11.00 – 12.30 pm	

				Economic s and University of Mumbai in collaborati on with North Storm Academy.		
13	Panel Discussion	Dr. Nitin Karmalkar (VC, Pune University); Dr. Suhas Pednekar (VC, UoM); Dr. V. Ramgopal (Director, IIT Delhi); Dr. Himanshu Rai (Director, IIM Indore); Dr. S. S. Mantha (Former Chairman, AICTE).	Mission Admission titled: "Indian Academic Year,"	by Times of India	April 29th 2020 from 6 – 7.30 pm	
14	Webinar	AEOHD Secretariat	“World Day for Safety and Health at Work 2020 – Stop the Pandemic: Safety and Health at Work Can save Lives”	Association of Environmental and Occupational Health Delhi (AEOHD)	7.00 – 9.00 pm on April 29th 2020	AEOHD
15	Webinar	IOSH (Institution of Occupational Safety and Health, UK)	“Healthy workplaces for all ages – Promoting a sustainable working life”	IOSH (Institution of Occupational Safety and Health,	5.00 – 6.30 pm on April 25th 2020	

				UK)		
16	Webinar	Dr. Pallabh Maulik (Dy Director George Institute for Global Health, UNSW); Dr. Rajesh Sagar (Prof. Psychiatry AIIMS); Dr. Mercian Daniel (Pgm Mgr, Mental Health GIGH); Dr. Amarpreet kaur (Research Fellow, Mental Health, GIGH); Ms. Merin Thomas (Nursing Officer, AIIMS – ND)	Module IX: Mental Health for Care Practitioners under CII Awareness Series on COVID 19.	Confederation of Indian Industry	7.30 – 9.30 pm on April 27th 2020.	
17	Webinar		"Challenges for Placements Post COVID-19."			
18	Webinar	Mr. Karan Shah, Founder & CEO	"Online Teaching during COVID 19 – Teacher's Exclusive."	IIDE	April 25th 2020.	
19	Webinar	IBS Western Region, Sri. N. J. Yasawy Memorial Auditorium, IBS - Powai, Mumbai	"Faculty Knowledge Sharing Program – Enhancing Personal & Professional Growth of Teachers"	IBS Western Region, Sri. N. J. Yasawy Memorial Auditorium, IBS - Powai, Mumbai	June 21st 2019	

Sakina Chhatriwals						
1	13 & 14 th May '20	Online teaching methods		North Storm Academy		
2	25 th May '20	Types of Luxury Interior Decor		Vogue Academy		

Seminars, Workshops and Conferences Conducted/Organized

Date	Seminar/ Conference/ Guest Lectures/ Workshops/ Session/ Visits/Orientation Programmes/CGF Meetings	Place	Student/Parent and other Beneficiaries or people Involved	Faculty Participated/ Involved/ Beneficiaries
Six webinars were organised within a week 9 th June - 13 th June '20	9 th June- Contemporary issues in space Design 4.00pm -5.30 pm	Live Webinar coordinated ,organized and conducted	An International Webinar was conducted on the topic of "Contemporary issues in Interior Space Design". The webinar was live with over 300 participants. The 2 speakers called were Ar. Sanjay Pabari and Mr. Pratyush Khatri. They expressed their views on current design trends, importance of designing post COVID-19, and how interior design process will change making it more digital, less time consuming and using less human resource. Also they explained how the concept was going to shift from regular on site carpentry to modular furniture, and how it is more contact free designing.	S.Jaiswal;HOD. - Planned - coordinated -Introduction & welcome R.Rao -Webinar coordinator -Compered and Moderated the Webinar S.Chhatriwala -Brochure Making -Technical assistance 300 Participants
	10 th June- Key legal Issues 4.00pm -5.30 pm	Live Webinar coordinated ,organized and	An International Webinar was conducted on the topic of "Key Legal Issues". The webinar was live with over 200 participants. The 2 speakers Adv. Anand Patwardhan and Dr. Tejaswini	Jaiswal;HOD. - Planned - coordinated -Introduction & welcome

		conducted	<p>Malegaonkar. They expressed their views on how some advertisements are misleading and affect the choices a consumer makes based on these false claims. Also how sexual harassment at work place is often ignored and people are unaware that they are victim themselves and how they can protect themselves from such environment at their workplace.</p> <p>It was a well appreciated collaboration with CFBP (Council for Fair Business Practices)</p>	<p>R.Rao –Webinar coordinator –Compered and Moderated the Webinar</p> <p>S.Chhatriwala -Brochure Making -Technical assistance</p> <p>200 participants</p>
10 th June- Fevicryl one stroke Workshop 4.00pm -5.30 pm	Live Webinar coordinated ,organized and conducted	<p>An online workshop was conducted by Ms. Aparna Sheth in collaboration with PIDILITE on "One Stroke Painting". The webinar was live with over 500 participants ranging from a wide age group. She demonstrated various painting techniques, right from basics of mixing the colours to advance strokes. It was a 2 hour session. She even gave various tips and tricks on how to achieve the perfect result.</p> <p>It was a well appreciated collaboration with PIDILITE Fevicryl.</p>	<p>Jaiswal;HOD. - Planned - coordinated & Introduction & welcome</p> <p>R.Rao –Webinar coordinator –Compered and Moderated the Webinar</p> <p>S.Chhatriwala -Brochure Making -Technical assistance</p> <p>500 participants</p>	

<p>11th June-Consumer Awareness & Financial Literacy 4.00pm -5.30 pm</p>	<p>Live Webinar coordinated ,organized and conducted</p>	<p>An International Webinar was conducted on the topic of "Consumer Guidance & Financial literacy in the times of Covid-19". The 2 speakers Dr. Manohar S Kamath and Mr. Praful Pawar. They explained the various adulterations that happen at different levels of consumer products. Also how this will be happening at a larger scale during and after the COVID-19 situation. They explained how we as consumer can avoid getting tricked by such adulterated products and always be assured that we use is of best quality and reasonable price. Along with this they also explained how our investing and saving techniques will be changing and how it will be a lot better than what it is currently. It was a well appreciated collaboration with CGSI (Consumer Guidance Society of India)</p>	<p>Jaiswal;HOD. - Planned - coordinated -Introduction & welcome R.Rao -Webinar coordinator -Compered and Moderated the Webinar S.Chhatriwala -Brochure Making -Technical assistance 250 participants</p>
<p>12th June- Fevicryl Mix Media Workshop 4.00pm -5.30 pm</p>	<p>Live Webinar coordinated ,organized and conducted</p>	<p>An online workshop was conducted by Ms. Aparna Sheth in collaboration with PIDILITE on "Mix Media". The webinar was live with over 500 participants ranging from a wide age group. It was a 2 and a half hour session. She demonstrated how waste items from our homes which we usually considered as trash can be used in a creative manner. She used stuff like buttons, lace pieces, flowers, beads, strings and various other waste articles to decorate an old cookie box. she also used an image and transferred it on the lid along with other stuff in such a way that it completely changed its look and converted it into a creative form from trash.(Best out of Waste) It was a well appreciated collaboration with PIDILITE Fevicryl</p>	<p>Jaiswal;HOD. - Planned - coordinated -Introduction & welcome R.Rao -Webinar coordinator -Compered and Moderated the Webinar S.Chhatriwala -Brochure Making -Technical assistance 500 participants</p>

13 th June – Impact of Covid-19 on Travel & Tourism 4.00pm -5.30 pm	Live Webinar coordinated ,organized and conducted	An International Webinar was conducted on the topic of "Impact Of Covid 19 On Travel And Tourism Industry". It was live webinar with around 150+ participants. The 2 speakers MR. Kurush Charna and Ms. Nawaz Karanji. They talked about how the travelling choices were going to change with a shift from international to domestic tourism. Also how travelling will be much safer in terms of illness and infections as people will be much more careful post COVID-19. also people will be focusing more on their expenses as economy has taken a dip and everyone will be avoiding taking a long trips. but it will be only for a short duration as people will want to change their routines soon and start splurging again on family trips. Also how everything will be digital, right from selecting a destination to coming back home as people will try to avoid face to face interactions.	Jaiswal;HOD. - Planned - coordinated -Introduction and welcome R.Rao –Webinar coordinator –Compered and Moderated the Webinar S.Chhatriwala -Brochure Making -Technical assistance 150plus participants
May 10th 2020 from 3.00 – 4.15 pm.	Live Webinar	AAROHAN – Aspiring to Achieve	Roopa Rao Conceptualized, initiated and launched the annual event Compered and Moderated the Webinar
May 01st 2020 from 4:00	Live Webinar	Career Scope in the Hospitality Industry	Roopa Rao –Webinar coordinator –Compered and Moderated the Webinar
April 29th 2020 from 4.00 – 6.00 pm	Live Webinar	Organised by IBERD (International Board for Education Research and Development) in coordination with	Roopa Rao Panelist Joint Secretary,

	Webinar and Panel Discussion		Vivek College of Commerce, Mumbai; Interedwise Education Pvt. Ltd; Edulab Educational Exchange Pvt. Ltd.,	IBERD
	July 31st 2019 9.30 am – 3.30 pm	Lala Lajpatrai College of Commerce and Economics, Mahalaxmi	Avishkar Workshop (South Mumbai Colleges	Roopa Rao Co-Coordinator, Avishkar Committee, University of Mumbai
	Street play workshop 20 th Aug 2019	College Hall	A work shop on street play was organized. Resource Person was Mr. Jolen Lopes It was a 4 Hrs Session where Mr. Lopes demonstrated and emphasized on Techniques of street play.	S.Jaiswal 40 TYCRM students
	F.Y.B.Sc. Decoupage Workshop	In regular practical class timings	The workshop was conducted by MS Aparna for the F.Y.B.Sc. Students (200 Students) . Before beginning of the workshop, Ms. Aparna displayed some examples which She had created so that the students can get an idea of what their final product will look like. She began the workshop by first instructing the students to dry out their base object. This is done so that the paper can be stuck easily on the object. She then demonstrated how to give a base coat with an acrylic colour with the help of a sponge. After the paint have dried, paper cut outs needs to be stuck on it with the help of mod podge in desired pattern and combination. Then the remaining background is painted using different colours and designs to give it a desired look. After everything has died off, a layer of mod podge is applied to seal everything and to give it a shiny outer coat. This workshop was conducted to enhance the creativity of the students and help them realise how a waste product can look so beautiful with the help of a	S.Jaiswal R.Rao S.Chhatriwala FYBSc students 200 in number

			little glue and paper. Miss Aparna also gave important tips to be considered while using colours especially Tints and Shades.	
	Food Adulteration and Fake Products Workshop 26 th Aug 2019		Workshop on Simple techniques to detect Food Adulterants and , to prepare students to conduct the same in the community. Mr GajananPatil from Jago Grahak Jago demonstrated different adulterated food products with simple tests and important tips to guide the consumers	S.Jaiswal 40 TYCRM students

Paper presented in Seminars, Conferences							
Sr No .	Name of the author name/names,	Title of the Paper	Name of the Conference/ Seminar	Theme of the conference	Organized by	Place and Date	Sponsoring Agency

Invited As Chief Guest, Panelist, and Speaker						
Sr No .	Name of the Organization	Details of the event	Invited as	Place and Date	Topic of the talk/speaker / panel discussion	Collaboration /Sponsoring Agency
Roopa Rao						
1.	Organised by IBERD (International Board for Education Research and Development) in coordination with Vivek College of Commerce, Mumbai;	April 29th 2020 from 4.00 – 6.00 pm	Panelist	Online Webinar and Panel Discussion	"Study Abroad: Scope and Opportunities."	Organised by IBERD (International Board for Education Research and Development) in coordination with Vivek College of Commerce,

	Interedwise Education Pvt. Ltd; Edulab Educational Exchange Pvt. Ltd.,					Mumbai; Interedwise Education Pvt. Ltd; Edulab Educational Exchange Pvt. Ltd.,
2.	Department of Students Development, University of Mumbai. V. V. Bhavan, Churchgate	Friday, 24 th January 2020	Expert to conduct a workshop	Department of Students Development, University of Mumbai. V. V. Bhavan, Churchgate	workshop on “Stress Management”	
3.	Department of Students Development, University of Mumbai. V. V. Bhavan, Churchgate	Sunday, 5 th January 2020	Expert to conduct a workshop	Department of Students Development, University of Mumbai. V. V. Bhavan, Churchgate	Workshop on ‘Grooming and Presentation Skills’	
4.	K. C. College, Churchgate	6th December 2019 from 2.30 – 4.00 pm	Expert to deliver a talk		Motivational talk to the faculty & student participants of K. C. College, Churchgate to prepare them for the upcoming Avishkar 2019-2020 Research Convention.	

5.	K. J. Somaiya College of Science and Commerce, Vidyavihar	August 16th 2019 from 4.00 – 5.00 pm	Speaker at the workshop	K. J. Somaiya College of Science and Commerce, Vidyavihar	motivational talk to 188 faculty & student participants from 52 colleges from Zone – III (Mumbai II – Bandra to Dahisar, Sion to Mulund, Sion to Mankhurd) @ Avishkar 2019 – 2020	Department of Student Development, University of Mumbai
6.	Bharati Vidyapeeth's College of Hotel and Tourism Management Studies, CBD Belapur	August 10 th 2019 from 9.30 to 5.30 pm	Expert to deliver a talk	Bharati Vidyapeeth's College of Hotel and Tourism Management Studies, CBD Belapur	"Scope of Research in Hotel Management and Catering Technology"	Department of Student Development, University of Mumbai
7.	G. M. Momin Women's College, Bhiwandi	July 18th 2019 from 11.30 – 12.30 pm	Speaker at the workshop	G. M. Momin Women's College, Bhiwandi	Motivational talk to 136 faculty & student participants from 24 colleges from Zone – III (Thane and Navi Mumbai Dist) @ Avishkar 2019 – 2020	

7. EXAMINATION WORK

EXAMINER WITHIN COLLEGE					
Sr No.	University/ Department (Name of staff)	Invited /designated as	Level / class	Title of the Paper/viva	Place and Date
Sunita Jaiswal					
1	Sunita Jaiswal.	Senior Paper setter and Examiner	F.YB.Sc. (Sem 1)	Aesthetics in Design (Th)	NNC Nov 19
2	Sunita Jaiswal.	Senior Paper setter and Examiner	F.YB.Sc. (Sem 1)	Aesthetics in Design (Pr)	NNC Nov 19
3	Sunita Jaiswal.	Senior Paper setter and Expert	T.Y.BSc CRM Sem V	Community Services (Pr)	NNC Nov 19
Roopa Rao					
1	Roopa Rao	Senior Paper setter and Examiner	S.Y.BSc (Sem III)	Principles of Resource Management	NNC Nov 19
2	Roopa Rao	Senior Paper setter and Expert	T.Y.BSc CRM Sem V	Managing Front Office Operations (Elective)	NNC Nov 19
3	Roopa Rao	Senior Paper setter and Expert	T.Y.BSc CRM Sem V	Training and Development for Hospitality Industry(Elective)	NNC Nov 19
4	Roopa Rao	Senior Paper setter and Expert	T.Y.BSc CRM Sem V	Ergonomics Investigation and Analysis – 1 (Pr) (Grp 2)	NNC Nov 19
Sakina Chhatriwala					
1	Chhatriwala S.	Senior Paper setter and Examiner	F.YB.Sc. (Sem 1)	Aesthetics in Design (Th)	NNC Nov 19
2	Chhatriwala S.	Senior Paper setter and Examiner	F.YB.Sc. (Sem 1)	Aesthetics in Design (Pr)	NNC Nov 19
3	Chhatriwala S.	Senior Paper setter and	S.YB.Sc. (Sem	Foundation Course	NNC Nov 19

		Examiner	1)		
4	Chhatriwala S.	Senior Paper setter and Expert	T.Y.BSc CRM Sem V	Elective 1 Elective 2	NNC Nov 19
Ashwini Gaikwad					
1	Ashwini Gaikwad	Senior Paper setter and Examiner	F.Y.B.Sc. (Sem 1)	Aesthetics in Design (Pr)	NNC Nov 19
2	Ashwini Gaikwad	Senior Paper setter and Examiner	S.Y.B.Sc. (Sem III)	Foundation Course	NNC Nov 19
3	Ashwini Gaikwad	Senior Paper setter and Expert	T.Y.BSc CRM Sem V	Ergonomics Investigation and Analysis – I (Grp 1)	NNC Nov 19

EXAMINER OUTSIDE COLLEGE					
Sr No.	University/ Department	Invited/designated as	Level / class	Title of the Paper/viva	Place and Date Any other
Sunita Jaiswal					
	University of Mumbai	Senior Paper Setter & Examiner	Br:IV CRM 1S00316 / B.Sc. (Home Science) (Sem.VI) (CBSGS)	Environmental Issues and Challenges	Appt Letter No : T-2019-20/49834
	University of Mumbai	Senior Paper Setter & Examiner	Br:IV CRM 1S00316 / B.Sc. (Home Science) (Sem.VI) (CBSGS)	Brand & Retail Management	Appt Letter No: T-2019-20/49837
	University of Mumbai	Senior Paper Setter & Examiner	T. Y. B. Sc. (sem 5 Home Science) Br:IV CRM Exam: CBSGS	Extension Education & Development	Appt Letter No: T-2019-20/43322 second half
	University of Mumbai	Senior Paper Setter &	T. Y. B. Sc. (sem 5)	Consumer Behaviour	Appt Letter No: T-2019-

		Examiner	Home Science Br:IV CRM Exam: CBSGS	and Marketing Management	20/43320/Second Half
3	SVT College of Home Science (Autonomous)	Co Paper Setter & Examiner	Semester V	Disaster Management	Ref.No.Exam/42
Roopa Rao					
1	University of Mumbai	Paper Setter & Examiner	T. Y. B. Sc. (sem 5 Home Science Br: IV CRM)	Hotel Front Office	Appt Letter No: T- 2019-20/433/Second Half
2	University of Mumbai	Paper Setter & Examiner	T. Y. B. Sc. (sem 5 Home Science Br: IV CRM)	Human Performance at Environmental Extremes	Appt Letter No: T- 2019-20/433/Second Half
3	SVT College of H.Sc. Autonomous), Mumbai - 49	Co-paper setter and Examiner	B.H.Sc. (Sem – IV) Exam	Front Office Management (Th)	Oct 2019
4	SVT College of H.Sc. Autonomous), Mumbai - 49	Co-paper setter and Examiner	B.H.Sc. (Sem – III) Examination.	Ergonomics (Th)	Oct 2019
5	SVT College of H.Sc. Autonomous), Mumbai - 49	Co-paper setter and Examiner	B.H.Sc. (Sem – III) Examination.	Housekeeping and Facility Management (Th)	Oct 2019
Sakina Chhatrivala					
1	University of Mumbai	Paper Setter & Examiner	T. Y. B. Sc. (sem 5 Home Science Br: IV CRM)	Residential Interior Design	Appt Letter No.: T-2019-20/43317 /Second half
Ashwini Gaikwad					
1	University of	Paper Setter	T. Y. B. Sc.	Human	Appt Letter

	Mumbai	& Examiner	(sem 5 Home Science Br: IV CRM	Resource Management	No.: T-2019- 20/43319 /Second half
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8. EXTENSION ACTIVITIES/ Industrial Visit:

A. DEPARTMENT LEVEL

Field work activities: Mrs. Sunita Jaiswal coordinated the extension field work and following activities were conducted

Department collaborated with:

- ✓ Family service centre,
- ✓ Chuim Community Centre
- ✓ Consumer Guidance Society of India
- ✓ Bright Future NGO
- ✓ Vidyadeep community college Bharuch
- ✓ Sahavardini institute _ Roha a Social Trust.
- ✓ Department of Life Long Learning and Extension (DLLE) University of Mumbai

Family Service Centre Colaba : FSC- a non- profit Organization runs family based and community Oriented programmes that aims to reach out families in difficult circumstances through preventive non- institutional services.

The various activities conducted were as Students planned activities for each session which they were going to be conducting. Such as envelope making, paper flowers, coaster making, etc. They had also planned some useful session for them such as food adulteration and English learning session.

- ✓ **Orientation at the centre and Balwadi on 22/8/19.** : Students had interaction with the head of the centre. They were informed about the service and how this centre works for the children and ladies for their welfare. They also discussed the activities which could be conduct for ladies in the centre. After the orientation in the centre students were taken to see the balwadi in Colaba to interact with ladies. They met the ladies and interacted with them about their interest. And what they were interested to learn.
- ✓ **Envelope making on 19/9/19.** Students taught them 2 different kinds of envelope. One was basic envelope and other was using different patterns. They started the session with basics i.e. using of scales. So that the concept gets clear how it works. Then the session ended with beautiful envelop works done by ladies.
- ✓ **Designing with pen on envelope on 26/9/19:** Students created and taught Mandana Motifs on the envelops which the ladies had made in the previous session. Students taught them how to decorate the envelope beautifully without much material and less effort but still attractive and beautiful. Students taught them to make design with pen on a rough paper n then on envelope. Ladies performed very well and came out with beautiful motif..

- ✓ **Food adulteration session on 3/10/19:** The session was taken on food adulteration to make them aware about the malpractices in the market and how harmful it is for them and how they can overcome this problem. Students demonstrated some simple home techniques to detect the adulterants. It was very interactive session .Many of them were not at all aware about malpractices and hence they were happy learning the techniques.
- ✓ **Coaster making on 17/10/19:** this session consisted of coaster making out of cardboard and jute. A brief introduction on what is coaster was given them . They were quite interested and wanted to learn to make this as it was a total new craft for most of them. They were quick learners and grasped the concept well and made wonderful coasters.
- ✓ **Flower making on 21/11/19.:** Paper flowers were taught. Flowers were made of different colours, the stem and leave were made out of green colour paper. Ladies where very active and they grasped it quickly and came up with different ideas.

Bright Future NGO: Bright Future situated in Kurla empowers youth to make informed decisions about their career and thus enables them to transform their passion into gainful employment through life skills development ,career development, mentoring support ,internships and placement opportunities. Bright Future also builds capacities of key stakeholders like parents and school who play an instrumental role in creating a conducive environment for enabling youth to take informed decisions independently pertaining to their career and life.

The different centers selected keeping in mind to the convenience of the student. The students were in the group of Five in each centers. Kurla, Bhandup (W), Kandivali. Govandi , Lower Parel, Nallasopara where the selected areas. The activities are as follows.

22nd August 2019: Introduction and interaction with the Centre in charge, Centre faculty and present batch students. Planning about the next week session. Joined the students in the ongoing practice session for an upcoming competition.

29th August 2019: Visit to 3 different banks (HDFC, ICICI and IDBI) to seek permissions with the branch managers of the banks regarding an educational visit to their banks by the students studying in Bright Future.

12th September 2019: Interactive session on "Financial Planning" which consisted of Introduction, steps of financial planning, about banks, money management, KYC.

26th September 2019: Co-ordinated, Arranged and helped the students to plan and organize the farewell party for the morning and afternoon batch students. Various activities were carried out by the students CRM students supported and helped them. The farewell party was organized well. Management skill was discussed throughout the activity.

3rd October 2019: Assessment: Conduct domain-wise assessments for the assigned batch to evaluate the level of the aspirants and support them accordingly.

17th October 2019: Placement support: Coordinate with the employer to schedule the interviews, Guest Lectures and placements etc

Celebration of International Breast Feeding Week: Coordinated, Guided and Organized. This year's Theme was "Empowering Parents and enabling Breast feeding now and for the Future." 8 Students participated in the 2nd Mumbai Lactathon. The rally was from Matunga road to Shivaji Park. The target group was Common public, adolescent girls, lactating mothers.

The entire class of CRM also prepared posters on Importance of Breast feeding and displayed in different areas of college to create awareness amongst the college students. The beneficiaries were students of Nirmala Niketan Junior college students, Degree College and Polytechnic, along with non teaching staff, and people visiting college

Department of Life Long Learning and Extension: Coordinated with Department of Lifelong Learning and Extension, where the department took over a project under SWS which takes care of women issues. The Department of Lifelong Learning and Extension [DLLE] (known earlier as Department of Adult and Continuing Education and Extension) established on October 12, in the Year 1978 and has been recognized as a statutory Department of the University of Mumbai since 1994 to promote a meaningful and sustained rapport between the Universities and the community. Constant experimentation has enabled the DLLE to fine-tune the use of Project Work as an academic tool for the evaluation of Extension Work. Students conducted survey on Women Empowerment. And also analysed the data under the project of DLLE. 40 students were regularly guided to successfully complete the project under DLLE. Student group leader were appointed to be the mediator between the DLLE Organising team and the class students enrolled.

UDAAN The flight of extension Intercollegiate DLLE FEST: On the 30th of January 2020, the University of Mumbai had organized the Annual Extension Work Festival titled "UDAAN-the flight of Extension" at K.J.Somaiya College of Arts Commerce and Science. The Department organizes this festival in a decentralized way in Mumbai, Thane, Raigad, Ratnagiri and Sindhudurg districts during the months of January-February. The registered students of Department of Life Long Learning and Extension from various colleges come together and give Performances through Street Play and Exhibit Posters on the activities undertaken by them. The students of TY Community Resource Management had participated in this festival representing their college. All the 40 students are registered. There were total 21 students who participated in this fest for street play and poster making competition respectively. They were guided by Mrs. Sunita Jaiswal, the Head of department of Community Resource Management. **2 girls Miss. Vazira Kapadia and Miss. Bhoomi Shah participated in the poster making competition and secured the 'Second place' amongst 21 colleges.** The theme of the poster was 'Women Empowerment'. 15 girls participated in street play and had performed their act on women safety. They showcased how women are still ill-treated in this modern and developed world. They competed amongst 21 other colleges and enacted a fair and a good performance. It was a very wonderful experience for all the students as they got an exposure to perform on the stage and showcase their talent and compete among major colleges such as Gurunank Khalsa, SIES, Somaiya

Chuim Centre Extension Activity: On 23 January 2020, Thursday the TYCRM students conducted a session at the Chuim centre for the women. The session was conducted at Chuim centre, Khar road at

2:45 pm. 14 women enthusiastically participated and were very eager to learn. They were divided into 2 groups with 5 in each group to teach and guide them. Immediately after introduction Students taught them how to make 2 different types of envelopes. stepwise explanation and demonstration of how to make the envelopes was conducted after which everyone made their own envelopes.

Students even taught them how to make paper bags with newspapers. All women quickly learned and easily made paper bags. Students even taught them how to decorate those envelopes and the paper bags using quilling strips and colourful papers. Different quilling methods and techniques were also demonstrated. Different designs to decorate the envelopes were discussed.

It was a very creative session for them as well as for our students. Everyone was happy to see what they made their enthusiasm to learn encouraged our students. The session concluded around 4:30pm.

BHARUCH extension work at Vidyadeep community college 14th, 15th 16th Oct 2019. The basic moto was to develop entrepreneurial skills amongst the student of Vidyadeep community. 50 girls attended the sessions.

Activities conducted were –

- **Diya painting and coaster making**
- **Envelopes, Varli painting and Paper quelling jewellery**
- **Rangoli designing and Wool garlands making**

Sessions were conducted in two shifts pre lunch and post lunch. The participants were very enthusiastic and were excited to start the activity; they were very creative at their work. They also came up with different designs by using different technique of painting and drew mind blowing patterns and drawings for coasters. Six TYCRM students volunteered for this community service. They came out with their own ideas of the articles to be demonstrated. The whole project was funded by the college.

Rural Camp to Roha : 10th, 11th, 12th Feb 20. We resided in Sahavardini institute in Roha a **Social Trust**. As part of extension activity and sensitizing students by exposing them to rural tribal setup Coordinated and organized Rural camp .keeping in mind the objectives such as Basic skills in the preparation and use of audiovisual aids and an exposure to different community settings and enable students to render service in these settings using various aids. The entire group of 20 students was divided into three sub groups to go to three different villages NIVI, BATSAI and TILA. Different activities were planned for school children, village women and adolescent girls and hostilities.

Activities for children: Sessions with school children consisted of: **English speaking skills** where names of fruits and vegetables were taught. Coloured pictures were shown, they had to identify the fruits and vegetables and name them in English. Importance of these fruits and vegetables in our diet were explained to them and how it is beneficial to our body. Colouring competition was organised where Children were provided with colouring sheets with different motifs. Crayon Colours were provided. 3 best paintings were selected for prizes. The children were very happy and enthusiastic.

Art and craft Activity: Children were taught different techniques of paintings such as finger painting, hand painting, leaf painting, and flower painting. Children used technique of hand painting and printed the papers. The children were enjoying the activity that they started painting their hands with the colours and helping each other. These papers were used for origami. They made Paper Boats, caps etc.

Rangeela colours and plain papers were provided to the school children. They were very creative in mixing colours and making different patterns out of their fingers and hands.

Games: Students planned a game for these children named Hatchie Sheput (Tailing the elephant). An elephant on the blackboard were sketched and the children had to stick the tail of the elephant with blindfolded eyes. Children enjoyed the game and each of them wanted to tail the elephant. The winner was gifted with a prize. CRM students had sponsored the gifts which consisted of water bottle, Tiffin box, Compass boxes etc. Second game was Bomb in the city. Names of four cities were taught to the students, the game was explained to them. Each child was very anxious to play the game. When music was played the joyfulness and anxiety was clearly shown on their faces. As the music was played the children started moving around in a circle. The winner was given a prize.

Activities for women: Demonstration of Recipes: Students demonstrated some easy and nutritious recipes with left over chapatti “CHURMA LADOO” the ingredients included were jaggery, grated coconut and ghee. The dish was not only simple and fast to make and also nutritious. **Kurmura Bhel:** Many of the women had not seen kurmura. We had to tell them that it is puffed rice and easily available in market and variety of dishes can be made out of kurmura. We demonstrated how to make Bhel also informed them how it’s cost effective, filling and better than eating products such as Kurkure. They enjoyed the spicy tangy bhel and promised to make for their children. Some of the villagers happily volunteered in preparation by chopping vegetables. **Chapatti poha:** As we got the facility of using gas burners we also showed them another recipe of left over chapatti. Ladies were very eager to learn variety of dishes and thus came forward in chopping vegetables and helping the students. They all relished eating spicy chapatti Poha.

As part of entrepreneurial skills students taught them to make paper bags out of old newspapers. As plastics are now banned it becomes difficult to carry commodities in hand. Students gave them the idea of making these paper bags in bulk and selling it to the shopkeepers.

Games: Games were organized for the villagers thus creating good bonding amongst the students and the villagers. First game for separating the cereals in a specified time. Multi grained cereals were given to the participants. The women had to segregate each cereal and pulse. And second game sticking of a bindi between the eyes on the painting with a blind fold. The ladies were very excited and enjoyed both the games. Each one of them wanted to participate. 3 of the women were very accurate in placing the bindis. Prizes were distributed for each game. Ladies were very happy to get the gifts. Students had sponsored saris and dress materials and various other gift items for them.

B. INDIVIDUAL LEVEL

S. No.	Name of the staff member	Organization Place and date	Type of Activity	Target group	Beneficiaries	Cost incurred
	Chhatriwala S.	Dombivali 19th February 2020	Site Visit of a Residential Apt. . Civil work like AC paneling, window and door placement, kitchen platform, skirting, wall	T.Y. B.Sc. (ID Students)	T.Y. B.sc. (ID Students)	0/-

			tiling, plumbing, false ceiling framing etc. in that apartment was explained to the students by the contractor and little details by the masonry worker. The making of living room and bedroom furniture & kitchen trolleys was explained by the carpenters also which tools and how they are used was demonstrated. The students even got to use some of the tools.			
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FIELDWORK/INTERNSHIPS FOR STUDENTS:

S. No.	Name of the staff member	Organization Place and date	Type of Activity	Target group	Beneficiaries
	S.Jaiswal	Chuim Community Centre	Developing Entrepreneurial skills	Women residing in slums	Women .adolescent girls
	S.Jaiswal	Vidyadeep community college Bharuch	Developing Entrepreneurial skills	School going girls in Bharuch village	School going girls
	S.Jaiswaal	Family Service Centre Colaba			
		22 nd Aug 19	Orientation at the centre and Balwadi		
		19 th Sept 19	Session on Envelope making		
		26 th Sept 19	Designing with pen on envelope		
		3 rd Oct 19	Session on Food adulteration		
		17 th Oct 19	Session on Coaster making		
		21 st Nov 19	Session on Flower making		
				Families belonging to low income groups	

S.Jaiswal &	Bright Future NGO		Youth, Parents , Adolescent girls	
	22nd August 2019	Introduction and interaction with the Centre in charge, Centre faculty and present batch students. Planning about the next week session. Joined the students in the ongoing practice session for an upcoming competition.		
	29th August 2019:	Visit to 3 different banks (HDFC, ICICI and IDBI)		
	12th September 2019	Interactive session on "Financial Planning"		
	26th September 2019	Lesson in Management skills		
	3 rd Oct 2019	Assessment: Conduct domain-wise assessments for the assigned batch to evaluate the level of the aspirants and support them accordingly.		
	17 th Oct 19	Placement support: Coordinate with the employer to schedule the interviews, Guest Lectures and placements etc		
Roopa Rao	Gyanjyoti Community College, Patlipada Kharajgaon, Palghar district	Introduction to Hospitality Management and job opportunities in the Hospitality Industry	Twelve Marathi speaking students from the department	Warli tribal youth of Gyanjyoti Community College, located

			<p>Four groups of three students each were delegated the responsibility to handle one session. The visit was scheduled from 10th till 12th February 2020.</p> <ul style="list-style-type: none"> - Session - I: Introduction (10.02.2020 Noon) - Session - II: Communication (11.02.2020 Morning) - Session - III: Specific Skills in Hospitality Industry (11.02.2020 Noon) - Session - IV: Housekeeping 		at Patlipada Kharajgaon, Palghar district
	Roopa Rao	Bright Future India NGO	<ul style="list-style-type: none"> - Lesson Planning and Facilitation: For Employability. - Youth Mobilization: Assist the Social Worker in mobilization of youth to ensure minimum expected enrollments in YDTC. - Stakeholder Engagement: Participate in the stakeholder engagement activities planned at the center (led by Social Worker/Project 		

			<p>In-charge) to ensure participation of stakeholders in programs.</p> <ul style="list-style-type: none"> - Assessment: Conduct domain-wise assessments for the assigned batch to evaluate the level of the aspirants and support them accordingly. - Mock Interviews: Facilitate the Mock Interviews process to ensure that the aspirants are interview ready. - Placement support: Coordinate with the employer to schedule the interviews, Guest Lectures and placements etc. - Exposure Visits: Identify appropriate exposure opportunities for the aspirants from the list of recommended types of institutions and ensure that the visits are done successfully. - Post-Training follow-up: To follow-up with aspirants (alumni) to understand their current status of employment and 	
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			<p>education</p> <ul style="list-style-type: none"> - Documentation: Record the program details into the monitoring and evaluation system and work on reports. 		
	<p>Mrs. Roopa Rao</p> <p>As the Hotel Front Office & Housekeeping Elective Facilitator, successfully placed 28 Hospitality interns at five-star hotels for the 4 – 6 week Internship Training Program scheduled for April-May 2020. Due to COVID-19 pandemic the internship training could not be conducted.</p>	<ul style="list-style-type: none"> - Meluha – The Fern Ecotel (2) - The Park – Navi Mumbai (2) - Hyatt Regency (2) - Grand Hyatt (3) - Hotel Holiday Inn (4) - The Lalit Mumbai (3) - Hotel St. Regis (2) - Hotel Fariyas (4) - Four Points by Sheraton (1) - The Fern – Goregaon (4) - The Fern Residency – Chembur (1) 	<ul style="list-style-type: none"> - Internship Training in the following departments - Hotel front office, housekeeping, Banquets, Communication Centre, Control Desk, reservations etc. 		

9. PARTICIPATION, PRIZES AND AWARDS RECEIVED:

A. BY STUDENTS

S.NO.	Names of the student	Level / class	Staff who guided/ responsible	Details of the Prize/award
1	Bhoomi Shah Vazira Kapadia	TYBSc CRM	Mrs S.Jaiswal	2nd prize in poster making competition. UDAAN The flight of extension Intercollegiate DLLE FEST: On the 30 th of January 2020 at K. J. Somaiya College of Arts Commerce and Science.
2	Hegde, Sarah., Lakshmi, K., Owias, Zoya and Wani, Sanskriti	T. Y. B. Sc. (CRM)	Mrs. Roopa Rao	<u>Presented a research paper (poster and oral presentation) titled "Recipe to Good Occupational Health!"</u> - Awarded GOLD MEDAL at the 14 th AVISHKAR Inter-University Research Competition organized by University of Mumbai at Kalina Campus, Santacruz, Mumbai. The poster and oral paper were presented under Category 2: Commerce, Management and Law; Level 1: UG. on 28th – 31st Jan 2020 . - Certificates, Medals and Cash prize of Rs. 5000/- was awarded - The group also received scholarship of Rs. 3000/- for 12 months to motivate them to continue their research work further.
3	Chawhan, Ashwini., Chacko, Leena., Vora, Hasvi and Singh, Vidhya	T. Y. B. Sc. (CRM)	Mrs. Roopa Rao	<u>Presented a research paper (oral presentation) titled "Unpacking the School Backpacks."</u> - Awarded 2nd Best Research paper presented among 16 colleges from 3 universities. - At URJITA 2020 – Inter Collegiate Students' Research Competition Theme ' Good Health and Well-being. ' Organized - by Smt. P. N. Doshi Women's

				<p>College (affiliated to S.N.D.T. University), Mumbai on February 03rd 2020.</p> <ul style="list-style-type: none"> - This paper was selected as the 2nd Best Research paper and were awarded certificates and a cash prize of Rs. 3000/-
4	Kapadia, Vazira., D'Souza, Siena., Kapadia, Shirin., Kate, Shivani	T. Y. B. Sc. (CRM)	Mrs. Roopa Rao	<p><u>Presented a research paper (oral presentation) titled "Healthy Workers for a Healthier City."</u></p> <ul style="list-style-type: none"> - Awarded 3rd Best Research paper presented among 16 colleges from 3 universities. - At URJITA 2020 – Inter Collegiate Students' Research Competition Theme 'Good Health and Well-being.' Organised - by Smt. P. N. Doshi Women's College (affiliated to S.N.D.T. University), Mumbai on February 03rd 2020. - This paper was selected as the 3rd Best Research paper presented and was awarded certificates and a cash prize of Rs. 1500/-
5	Arya, N., Ashar, Purva., Barwaniwala, Mariya., Bavishi, Palak., Dahodwala, Arwa., Gala, Pankti., Koradia, Nehal.	S. Y. B. Sc.	Mrs. Roopa Rao	<p><u>Presented a research paper (oral presentation) titled "Perception Of The Facilities Provided For Divyangjan Passengers In Mumbai Local"</u> at "AARYA: Awareness and action research for Youth Awakening" – Intercollegiate Interdisciplinary Undergraduate Research competition, Organized by College of Home Science, Nirmala Niketan on February 28th 2020.</p> <ul style="list-style-type: none"> - This paper was awarded the 3rd Best Research paper presented among 32 research papers from 7 colleges from Maharashtra. - They were awarded certificates and a cash prize of Rs. 2000/-
6	Hegde, Sarah.,	T. Y. B. Sc. (CRM)	Mrs.	<u>Presented a research paper (poster and</u>

	Lakshmi, K., Owias, Zoya and Wani, Sanskriti		Roopa Rao	<p><u>oral presentation</u>) titled "Recipe to Good Occupational Health!" at AVISHKAR Inter-Zonal Research Competition organized by University of Mumbai at Kishinchand Chellaram College, Churchgate, Mumbai. The poster and oral paper were presented under Category 2: Commerce, Management and Law; Level 1: UG. On January 04th 2020.</p> <ul style="list-style-type: none"> - This poster was among the best three selected for PowerPoint Presentation on same day, same venue. - Qualified further to participate at the Inter-University round scheduled for January 28th 2020 at Mumbai.
7	Kapadia, Vazira., D'Souza, Siena., Kapadia, Shirin., Kate, Shivani	T. Y. B. Sc. (CRM)	Mrs. Roopa Rao	<p><u>Presented a research paper (poster and oral presentation)</u> titled "Mission Health To Support Mission Clean-Up!" at AVISHKAR Inter-Collegiate (zone -1: South Mumbai) Research Competition organized by University of Mumbai at Royal College of Science, Arts and Commerce, Mira Road. The poster and oral paper were presented under Category 1: Humanities, Languages and Fine Arts; Level 1: UG. On December 21st 2019.</p> <ul style="list-style-type: none"> - The poster and presentation was awarded 2nd prize and the group qualified further to participate at the Inter-Zonal round scheduled for January 04th 2020 at K. C. College.
8	Thobani, J.			<p><u>Presented a research paper (poster and oral presentation)</u> titled "Effect of Anxiety on Injury Occurrence and Performance in Badminton Players Aged 13-18 Years" at AVISHKAR Inter-Collegiate (zone -1: South Mumbai) Research Competition</p>

			<p>organized by University of Mumbai at Ramnarain Ruia Autonomous College, Matunga. The poster and oral paper were presented under Category 2: Commerce, Management and Law; Level 2: PG on December 14th 2019.</p> <p>- The poster and presentation was awarded 2nd prize and the group qualified further to participate at the Inter-Zonal round scheduled for January 04th 2020 at K. C. College.</p>
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B. BY THE STAFF MEMBERS

S.NO.	Name of the staff member	Details of the Prize/award
1.		

10. RECOGNITION RECEIVED BY THE STAFF MEMBERS: (Members of academic and/or research bodies, editors of journal, Invited speakers/ Experts/ Resource persons at seminars & conferences or competitions etc.)

S.NO.	Name of the staff member	Details of the recognition
1	S.Jaiswal	Appointed on the Board of Studies Dr BMN College of Home Science (Resource Management)
2	R.Rao	<p>“Team Manager – University of Mumbai</p> <ul style="list-style-type: none"> Appointed as the Team Manager to lead the prestigious University of Mumbai at “Anveshan National Inter-University Students’ Research Convention” organised by the Association of Indian Univeristy, New Delhi and hosted by Rajiv Gandhi Proudtyogiki Vishwavidyalaya, Bhopal scheduled from 17th – 19th March 2020. This convention was cancelled to be rescheduled owing to the nation-wide lockdown due to COVID-19 pandemic.
3	R.Rao	<p>“Team Manager – University of Mumbai</p> <ul style="list-style-type: none"> Appointed as the Team Manager to lead the prestigious University of Mumbai at Anveshan West Zone Inter-University Students’ Research Convention” hosted by the University of Mumbai from 17th – 19th Feb 2020 at Kalina Campus. – Was felicitated by the hosting university for the

		conducting her responsibilities well on 19 th Feb 2020 at University of Mumbai, Kalina Campus at the Valedictory Function of the Anveshan West Zone Inter-University Students' Research Convention.
4	R.Rao	<p>“Team Manager – University of Mumbai</p> <ul style="list-style-type: none"> Appointed as the Team Manager to lead the prestigious University of Mumbai Avishkar team at the 14th Maharashtra State Avishkar Research Convention” hosted by the University of Mumbai from 28th to 30th January 2020 at Kalina Campus. <ul style="list-style-type: none"> Was felicitated by the hosting university for the conducting her responsibilities well on 30th Jan 2020 at University of Mumbai, Kalina Campus at the Valedictory Function of the 14th Maharashtra State Avishkar Inter-University Research Convention.
5	R.Rao	<p>Board of Studies (BOS) Member</p> <ul style="list-style-type: none"> Appointed as Subject Expert, Member of Board of Studies, for the Resource Management Board from the academic year 2012 till date, S.V.T. College (Autonomous) of Home Science, Mumbai – 49. Affiliated to S. N. D. T. Women's University, Mumbai.
6	R.Rao	<p>District Co-coordinator, Avishkar – University of Mumbai</p> <ul style="list-style-type: none"> Appointed as a District co-coordinator for 14th Inter-Collegiate Avishkar Research Convention 2019-2020 for Zone – I (Mumbai – I) (Colaba to Mahim, CSMT to Matunga and CSMT to Wadala). <ul style="list-style-type: none"> Was felicitated by the Department of Students' Development, University of Mumbai for the conducting her responsibilities well on 4th Jan 2020 at K. C. college at the Inter-zonal research convention valedictory function.
7	R.Rao	<p>Research Guide for M.Sc.-2 Students</p> <ul style="list-style-type: none"> Appointed as a Guide for MSc in Sports Nutrition Course by Department of Foods, Nutrition and Dietetics, College of Home Science – Nirmala Niketan, Mumbai, for the Self-Financing Master's program, affiliated to University of Mumbai; as per letter Ref. No. NN/CHSC/19-20/GO/2175 dated 26th July 2019. 4 students allotted – Ms. Janhavi Thobani, Ms. Dhvani Sakaria, Ms. Tuba Khan and Ms. Naina Gondhale.

11. CONTRIBUTION TO ACADEMIC AND ADMINISTRATIVE ACTIVITIES WITHIN COLLEGE

A. MEMBERS OF COLLEGE ADMINISTRATIVE COMMITTEES

S. No.	Name of the staff member	Name of the committee	Designation
1	S.Jaiswal	Criteria IV Infrastructure Development	Convener.
2		Department of community Resource Management	HOD-
3		TYBSc CRM Community Services (Extension Work)	Coordinator-
4		Department of Life Long Learning and Extension. University of Mumbai	Extension Coordinator-
5		Value Added Course "Cultural Heritage and Management"	Coordinator.
6		Attendance committee	Convener
7		Student council committee	Member.
8		Admission committee	Member.
9		Examination committee	Member.
10		Member of Organizing Committee	For the National conference AARYA
11		Mentoring	T. Y. B. Sc CRM
12		Organizing committee	Degree Distribution Ceremony
1.	R. Rao	Employment Placement Cell	Convenor
2.		S.Y.B.Sc.	Coordinator
3.		Value-Added Course "Workstation Design and Applied Ergonomics"	Coordinator
4.		F. Y. B.Sc. Practical (Aesthetics in Design)	Practical Coordinator
5.		F. Y. B.Sc. Practical (Skills for the Hospitality Industry)	Practical Coordinator
6.		Purchase Committee	Member

7.		Grants Committee	Member
8.		AARYA, Avishkar and MRP committee	Member
9.		Unfair Means Enquiry Committee	Member
10.		NAAC Criterion – II	Member
11.		Admission Committee	Member
1.	Chhatriwala S.	NAAC Criteria V: Student Progression	Member
2.		Interfaith Committee	Member
1	Ashwini Gaikwad	NAAC Criteria 1: Curriculum Planning	Member

B. ACADEMIC CONTRIBUTION

S.No.	Title of the activity	Details	Date
Sunita Jaiswal			
	Student Induction Programme (SIP)	Student Induction Programme (SIP) was organized by Student Council for F.Y.B.Sc students. The programme consisted of a session on “Food and Health” by Miss Fatima Kader, Facility Tour under the Guidance of Mrs.Sunita Jaiswal and Indoor games under the guidance of Mrs Vibhuti Barve.	3 rd July, 2019
	Degree Distribution Ceremony	The department got the opportunity to organize the Degree Distribution Ceremony	5 th Feb 2020
	Parents Orientation	Orientation Programme consisted of various activities where students interacted with each other. Over view of all academics and extracurricular activities with rules and regulations were provided to the students.	10 th Aug 2019
	Mentoring	Mentoring of TYBSc and FYBSc one group. Solving their problems. Mentoring and assisting students weak in academic performance. Motivating students to participate in cultural and co-curricular activities	
Roopa Rao			
	EPC	As a convener of EPC , conducted an online survey to learn about the skills, abilities, and credentials employers seek in fresh graduates and to learn about relevant job titles and industries that seek	

		home science graduates	
	Coordinator of S.Y.B.Sc.	<p>As a coordinator of the S.Y.B.Sc. class, motivated and energized students to participate in various competitions, events, rallies and fests. A few of which are:</p> <ul style="list-style-type: none"> - 15 SY students helped in organising “Rhythmic Yoga Workshop” on 21st June 2019. - 160 SY participated in the ‘Student Induction Program’ on 3rd July 2020 organised by the Student Development Council. - All SY students participated actively in the 4-day Student Development Program organised by the Principal on 19th – 23rd July 2019. - 162 students participated in “Celebrating 20 years of Kargil War” in memory of the Victory of Kargil War on 26th July 2019. - 14 SY students helped organise the Independence Day Celebration Event on 14th August 2019. - All 167 students attended the orientation to ALERT- INDIA association by Ms. Victoria and helped collect funds in aid of Leprosy Education, Rehabilitation and Treatment on 13th September 2019. - Approximately 67 students actively participated in the Indoor Sports organised by the Sports Committee on 30th and 31st August 2019. - 73 students helped organise, participated an dbenefitted from the Talk on Crime Against Women organized By the Crime Branch Mumbai. The program commenced with a song "Ek Muthi Aasmaan" By NALSA (National Legal Services Authority) on equality, empowerment and responsibility on 18th November 2019. - 20 SY students were motivated to help Sr. Benny Saldanah, of NNI - Nirmal Sadan, Chuim Village, Khar Danda to organise ‘Anand Mela’ on 23rd November 2019. - 2 students participated at the “Food for Holistic Health” organised by SVT College of Home Science on 27th November 2019. - 12 SY students participated in the Maha Walkathon to spread Awareness on Road 	

		<p>Safety on 30th November 2019.</p> <ul style="list-style-type: none"> - 3 SY students participated in the DIY Christmas Tree Accessory Making Competition organised by the Inter-faith Committee on 16th December 2019. - 27 SY students helped the Student Council organise the Christmas Day Function on 20th December 2019. 	
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C. GUIDANCE RENDERED TO RESEARCH SCHOLAR

Sr No.	Name of the student	Title of the research project	Level	University
Sunita Jaiswal				
1	Radhika Mishra MitaliPardeshi Corinna Pereira Tanaya Naik Nupoor Patil	Exploring the domain of malpractices in indian market	FYBSc	University of Mumbai
Roopa Rao				
	Total 32 students	Total 10 research studies		
1.	Janvi Thobani	Stressful Athletic Situation and Stress Response Pre and Post Competition among Badminton Players.	M.Sc. – II (Sports Nutrition)	University of Mumbai
2.	Dhwani Sakaria	Influence of the Coach on the Nutritional Status, Injury Levels and Performance among Football Players aged 10-15 years.	M.Sc. – II (Sports Nutrition)	University of Mumbai
3.	Tuba Khan	Nutritional Status, Physical Fitness and Body Composition of Working (Gainfully Employed) and Non-Working Women Who Frequent Wellness Centres.	M.Sc. – II (Sports Nutrition)	University of Mumbai
4.	Naina Gondhale	Comparison of the Influence of Age and Body Composition on the Performance and Cardiac Fitness of Cyclists.	M.Sc. – II (Sports Nutrition)	University of Mumbai
5.	Ashwini Chawhan, Leena Chacko, Hasvi Vora, Vidya Singh	Weight of School Bag and the Musculoskeletal Effects among Students (10 – 13 Years)	T. Y. CRM Add-On Course	University of Mumbai

			“Workstation Design and Applied Ergonomics	
6.	Lakshmi Karthik, Zoya Owias, Sanskruti Wani	Work Related Challenges Faced by Chefs In Commercial Kitchens.	T. Y. CRM Add-On Course “Workstation Design and Applied Ergonomics	University of Mumbai
7.	Megha Kadam, Mallika Mali, Akanksha Koli, Vinita Fernandes	Work Related Challenges Faced by BEST Bus Drivers	T. Y. CRM Add-On Course “Workstation Design and Applied Ergonomics	University of Mumbai
8.	Vazira Kapadia, Shirin Kapadia, Shivani Kate, Siena d’Souza	Work-Related Health Challenges faced by the Waste Loaders / Pickers in Mumbai City and its Suburbs.	T. Y. CRM Add-On Course “Workstation Design and Applied Ergonomics	University of Mumbai
9.	Shraddha Shelatkar, Shweta Shigaonkar, Shweta Walekar, Prapthi Shetty, Disha Upadhyaya	Ergonomic Risks Assessment Among Technicians in Chemical Laboratories.	T. Y. CRM Add-On Course “Workstation Design and Applied Ergonomics	University of Mumbai
10.	Nehal koradia, Palak Bhavishi, Arwa Dahodwala, Purva Ashar, Mariya Barwaniwala, Arya Narayan, Pankti Gala	Perception of Facilities Provided for Divyangjan Passengers in Mumbai Local Train	S. Y. B.Sc.	University of Mumbai

D. STAFF DEVELOPMENT ACTIVITIES ATTENDED:

S.NO	Name of the staff member	Title of the activity	Details	Date
Sunita Jaiswal				
1	Faculty Development Programme	NAAC-SSR documentation	2 day Faculty Development programs training for NAAC on invited Expert Dr. M. P. Rajan clarified the NAAC-SSR documentation. organized by College of Home Science, Nirmala Niketan, Mumbai – 20	24 th & 25 th June 2019
2	Mrs S. Jaiswal	“CAS – Meaning & its Interpretation”	“CAS – Meaning & its Interpretation” by Mrs. Yogini Ghare, Deputy Registrar, University of Mumbai	28 th June 2019
3	Mrs S. Jaiswal	“MOODLE	“MOODLE – An LMS for Teaching-Learning-Evaluation” by Mr. Mandar	28 th June 2019
4	Faculty Development Programme	Online College Management & Online Content Creation Tools	3-day Faculty Development Program (FDP) on “Online College Management & Online Content Creation Tools.” Organised by BNN and BAMMC Dept of Lala Lajpatrai College of Commerce & Economics and University of Mumbai in collaboration with North Storm Academy.	April 30 th – May 2 nd 2020 from 11.00 – 12.30 pm
5	Faculty Development Programme	How to do Best practices for online teaching	FDP on How to do Best practices for online teaching. North Storm Academy	13 TH &14 May 20
Roopa Rao				
1.	Faculty Development Program (FDP)	3-day Faculty Development Program (FDP) on	"Online College Management & Online Content Creation Tools." Organized by BNN and BAMMC Dept of Lala Lajpatrai College of Commerce & Economics and University of Mumbai in collaboration with North Storm Academy.	April 30th – May 02nd 2020 from 11.00 – 12.30 pm
2.	Refresher Course	Refresher Course -	Interdisciplinary" in the area of Media and Communication, themed “Role and Impact of Media on Contemporary Society” organized by the Academic Staff College, UGC –	18 th till 30 th November, 2019

			MHRDC and conducted at University of Mumbai, Kalina Campus – Awarded ‘A’ Grade	
3.	NPTEL Online Certification Course	“Designing Learner-Centric MOOCs”	. Funded by the Ministry of HRD, GOI 4-week course NPTEL-AICTE Online Faculty Development Programme, conducted by Indian Institute of Technology, IIT – Mumbai	July – August 2019
4.	NPTEL Online Certification Course	Ergonomics Workplace Analysis”	Funded by the Ministry of HRD, GOI 4-week course NPTEL Online Certification and conducted by Indian Institute of Technology, IIT – Guwahati	July – August 2019.

E. STUDENT DEVELOPMENT ACTIVITIES ORGANIZED:

S.NO	Title of the activity	Details	Date
1.	F.Y.B.Sc Event Cultural Fare S.Jaiswal R.Rao S.Chhatriwala	As part of practical component of Skills in Hospitality Industry, students were given hand on experience to organize a "Cultural Fare". Students were divided into groups of 4/5 and were given a particular state. Total 36 states along with union territories were included which the students were asked to present and advertise to increase tourism of that State/UT. Students took information from newspapers, internet etc. They made charts on different aspects like festivals celebrated, cuisine, historical monuments, sightseeing, art and craft, etc. Some students even made a dummy model to represent their state in unique way. Some groups had even displayed original wooden handicrafts, jewellerys, food items. They also used more pictures to describe different places. Some of the groups even sold jewellerys, speciality food items and some souvenirs of that particular state. Students tried their best by dressing themselves representing the dress code of their state. Some of them even put up slideshows and videos of that state. Overall it was a fulfilling and learning experience	4th & 5th March, 2020.
2.	CRM Market ‘AROUND THE WORLD IN 3 DAYS’ S.Jaiswal	The department of Community Resource Management hosts the CRM Market every year as a part of the student’s curriculum Marketing and Entrepreneurship Management. The event exposes them to the practical component for hosting market keeping in views different marketing strategies applied, prizing the products and also trading. Thus giving hands on experience to be future entrepreneur. The students work with utmost diligence and put maximum	6 th , 7 th and 8 th of February, 2020.

		efforts in order to make this event a grand success. For any successful event, preparation and planning is a crucial element.	
3.	F.Y.B.Sc Hospitality Event S.Jaiswal R.Rao S.Chhatriwala	The activity was about “Management of small events.” Students of all the eight groups learnt how to plan, budget and organize a small event. They also learnt how to attract crowd for increased foot fall to the event. A budget of Rs 30/- was allocated to each group to plan the event. The theme selected by the students was: <ul style="list-style-type: none"> • Fly to Hawaii • Retro Fever • Angels and Demons • Stanley ka Dabba • Social Media • F.R.I.E.N.D.S. • Mumbai chowpatty • Candy Land 	5th and 6th February, 2020
4.	Colour Rendering Workshop TYBSc CRM S.Chhatriwala	Mr. Mestry from Raheja College gave brief demonstration about how to present the various interior design materials such as stones, bricks, tiles, glass, etc. He also demonstrated texture and every intricate detail of each material. He suggested what stationary supplies such as colour pencils, marker pens, are to be used for effective presentation of these materials, along with detailed information about the properties, uses, characteristics, nature, advantages, and disadvantages of each of these materials.	23rd November, 2019
5.	Sketching Workshop TYBSc CRM S.Chhatriwala	Mr. Mestry from Raheja College conducted a sketching workshop for the T.Y. ID Students in which he demonstrated various techniques of sketching. He made the students practice how to draw straight lines circles, wavy lines, various thicknesses of lines, etc. He later demonstrated how the students can achieve shadows in a drawing, the spreading technique and how to make a object look 3D. He also showed the students his artwork and later demonstrated how one can sketch a particular object just by observing the size, shape, distance & light direction. While the session was in progress he also gave tips and tricks on how one can draw a perfect furniture shape by just memorizing it and using it in their presentation drawings.	16th December, 2019
6.	Webinar on "Contemporary issues in Interior Space	An International Webinar was conducted on the topic of "Contemporary issues in Interior Space Design". The webinar was live with over 300 participants. The 2 speakers called were Ar. Sanjay Pabari and Mr. Pratyush Khatri. They expressed their views on current design trends, importance of designing post	9th June 2020 4pm- 5.30pm

	Design" S.Jaiswal R.Rao S.Chhatriwala	COVID-19, and how interior design process will change making it more digital, less time consuming and using less human resource. Also they explained how the concept was going to shift from regular on site carpentry to modular furniture, and how it is more contact free designing.	
7.	Webinar on "Key legal issues" S.Jaiswal R.Rao S.Chhatriwala	An International Webinar was conducted on the topic of "Key Legal Issues". The webinar was live with over 200 participants. The 2 speakers Adv. Anand Patwardhan and Dr. Tejaswini Malegaonkar. They expressed their views on how some advertisements are misleading and affect the choices a consumer makes based on these false claims. Also how sexual harassment at work place is often ignored and people are unaware that they are victim themselves and how they can protect themselves from such environment at their workplace. It was a well appreciated collaboration with CFBP (Council for Fair Business Practices)	10th June 2020 4pm-5.30pm
8.	Webinar on "Fevicryl One Stroke Workshop" S.Jaiswal R.Rao S.Chhatriwala	An online workshop was conducted by Ms. Aparna Sheth in collaboration with PIDILITE on "One Stroke Painting". The webinar was live with over 500 participants ranging from a wide age group. She demonstrated various painting techniques, right from basics of mixing the colours to advance strokes. It was a 2 hour session. She even gave various tips and tricks on how to achieve the perfect result. It was a well appreciated collaboration with PIDILITE Fevicryl	10th June 2020 4pm-5.30pm
9.	Webinar on "Consumer Awareness & Financial Literacy" S.Jaiswal R.Rao S.Chhatriwala	An International Webinar was conducted on the topic of "Consumer Guidance & Financial literacy in the times of Covid-19". The 2 speakers Dr. Manohar S Kamath and Mr. Praful Pawar. They explained the various adulterations that happen at different levels of consumer products. Also how this will be happening at a larger scale during and after the COVID-19 situation. They explained how we as consumer can avoid getting tricked by such adulterated products and always be assured that we use is of best quality and reasonable price. Along with this they also explained how our investing and saving techniques will be changing and how it will be a lot better than what it is currently. It was a well appreciated collaboration with CGSI (Consumer Guidance Society of India)	11th June 2020 4pm-5.30pm
10.	Webinar on "Fevicryl Mix Media Workshop"	An online workshop was conducted by Ms. Aparna Sheth in collaboration with PIDILITE on "Mix Media". The webinar was live with over 500 participants ranging from a wide age group. It was a 2 and a half hour session. She demonstrated how waste items from our homes which we usually considered as trash can	12th June 2020 4pm-5.30pm

	S.Jaiswal R.Rao S.Chhatriwala	be used in a creative manner. She used stuff like buttons, lace pieces, flowers, beads, strings and various waist stuff to decorate an old cookie box. she also used an image and transferred it on the lid along with other stuff in such a way that it completely changed its look and converted it into a creative form from trash.(Best out of Waste) It was a well appreciated collaboration with PIDILITE Fevicryl	
11.	Webinar on "Impact of Covid-19 on Travel & Tourism " S.Jaiswal R.Rao S.Chhatriwala	An International Webinar was conducted on the topic of "Impact Of Covid 19 On Travel And Tourism Industry". It was live webinar with around 150+ participants. The 2 speakers MR. Kurush Charna and Ms. Nawaz Karanji. They talked about how the travelling choices were going to change with a shift from international to domestic tourism. Also how travelling will be much safer in terms of illness and infections as people will be much more careful post COVID-19. also people will be focusing more on their expenses as economy has taken a dip and everyone will be avoiding taking a long trips. but it will be only for a short duration as people will want to change their routines soon and start splurging again on family trips. Also how everything will be digital, right from selecting a destination to coming back home as people will try to avoid face to face interactions.	13th June 2020 4pm-5.30pm
12.	Workshop on First Aid. TYCRM Hospitality Elective R.Rao	Demonstration session where the first Aid box was displayed and basic content discussed .7 types of Bandages, fracture procedures ,chocking,5 types of carrier/ lifts ,tourniquet among other procedures were demonstrated. Students learnt the basic procedures, recorded the same and submitted the project	22 nd Feb 2020
13.	Workshop on Stain Removal TYCRM Hospitality Elective R.Rao	Demonstration and Hands on learning session where the students learnt to remove 15 common stains that occur in the Hospitality Industry. They practiced the procedures and submitted the project. 2 TY students helped fellow students (Elisa and Prapthi) during the workshop to understand the procedures and safely use the chemicals as per the instructions given.	15th Feb 2020
14.	Workshop on Towel Folds TYCRM Hospitality Elective R.Rao	Demonstration and Hands on learning session where the students made 20 towel folds and submitted the project2 students helped fellow students 2 TY students (Chaitali and Shweta W.) helped fellow students during the workshop to make perfect folds.	1 st Feb 2020
15.	Workshop on Napkin Folds	It was a demonstration cum hands on learning session where the students made 20 napkin folds and submitted the project on 25 th Jan 2020. 2 TY students helped fellow students (Vidhya and	18 th January

	TYCRM Hospitality Elective R.Rao	Shivani) during the workshop to make perfect folds.	2020
16.	Workshop on Flower Arrangement TYCRM Hospitality Elective R.Rao	“Flower Arrangement Workshop” for the T.Y.B.Sc. (CRM) hospitality students 1.30 – 5.00pm. 28 students + 1 faculty attended the workshop at Veena Mhatre’s Creative Institute, Andheri. Mrs. Veena Mhatre, President – Indian Chapter of Ikebana Club conducted the workshop	25 th Oct 2019 1.30 – 5.00pm
17.	Workshop on Vegetable carving TYCRM Hospitality Elective R.Rao	Planned, coordinated and organised “Vegetable Carving Workshop” for the T.Y.B.Sc. (CRM) hospitality students on 25 th Oct 2019 from 8.30 – 12.30 am. 28 students + 1 faculty attended the workshop at Veena Mhatre’s Creative Institute, Andheri. Mrs. Veena Mhatre, President – Indian Chapter of Ikebana Club conducted the workshop.	25 th Oct 2019 from 8.30 – 12.30 pm
18.	Workshop on Street play S.Jaiswal	A work shop on street play was organized. Resource Person was Mr. Jolen Lopes It was a 4 Hrs Session where Mr. Lopes demonstrated and emphasized on Techniques of street play.	20 th Aug 2019
19.	F.Y.B.Sc. Decoupage Workshop S.Jaiswal R.Rao S.Chhatriwala	The workshop was conducted by MS Aparna for the F.Y.B.Sc. Students (200 Students) . Before beginning of the workshop, Ms. Aparna displayed some examples which She had created so that the students can get an idea of what their final product will look like. She began the workshop by first instructing the students to dry out their base object. This is done so that the paper can be stuck easily on the object. She then demonstrated how to give a base coat with an acrylic colour with the help of a sponge. After the paint has dried, paper cutouts needs to be stuck on it with the help of mod podge in desired pattern and combination. Then the remaining background is painted using different colours and designs to give it a desired look. After everything has died off, a layer of mod podge is applied to seal everything and to give it a shiny outer coat. This workshop was conducted to enhance the creativity of the students and help them realise how a waste product can look so beautiful with the help of a little glue and paper. Miss Aparna also gave important tips to be considered while using colours especially Tints and Shades.	30th July to 19th August 2019

20.	Workshop on Detection of Food Adulterants S.Jaiswal	Workshop on Simple techniques to detect Food Adulteration to prepare students to conduct the same in the community. Mr GajananPatil from Jago Grahak Jago demonstrated different adulterated food products with simple tests and important tips to guide the consumers. It was a Three hours session where Mr Patil gave the inputs with respect to adulterated food and also fake products.	26 th Aug 2019
21.	Mom's Day Out Event Planning and Execution: R.Rao A.Gaikwad	With a prime belief that "To ensure event planning and organising skill development, greater student involvement is essential," Mom's day out is being organised every year by the Hospitality Management elective students since June 2016. The theme for this academic year was "Colours of Life." 83 guests participated in this fully (95%) student-led event on January 25th 2020. Students planned, discussed, modified strategies and executed their plans with agility and ability in a project-based environment. Arguments helped students attend to contrasting ideas, which deepened their learning. It made technical reasoning public for the entire group to learn from.	25 th Jan 2020

12. MOU/COLLABORATION WITH GO/NGO/ACADEMIC /RESEARCH BODIES:

13. VALUE ADDED COURSES OF THE DEPARTMENT:

Name of the course	Coordinator of the course	Number of students	Duration		Funds generated
			Commenced	Accomplished	
Workstation Design and Applied Ergonomics	Mrs. Roopa Rao	21	July 2019	April 2020	
Cultural Heritage & Management	Mrs Sunita Jaiswal				

14. FUNDS GENERATED IN SEMESTER I and II:

Type of the Activity	Beneficiaries	Date	Funds generated
CRM Market	students	5 th ,6 th ,7 th Feb'20	
Mom's Day out	students	25 th Jan	
VAC courses	students		

15. ANY OTHER INFORMATION IN BRIEF:

Roopa Rao

- During the lockdown period starting from 16th March 2020, encouraged SY students to attend various relevant Webinars, Online courses and participate in competitions.
- 54 students participated and successfully completed a 3-day Free Digital Marketing Course organised and conducted by NorthStorm Academy (www.nsacademy.co) from 8th – 10th May 2020.
- 22 SY students successfully completed the 15 days course on Soft Skills and Communication organised and conducted by TCS.
- 6 SY students participated in the “Create and Aware Slogan Writing and Digital Poster making Contest” organised by K.M.E. Society’s G. M. Momin Women’s College, Bhiwandi in collaboration with DLLE, UoM and GESA Institute of Management and Technical Studies. Ms. Vedanshi Hemani received the best short film prize and Ms. Michelle Jacob was awarded the 1st prize for Slogan writing competition.
- 6 SY students participated in the Online Zumba webinar organised by the HD Dept
- 2 SY students participated in the Inter-collegiate Poster Making Competition on occasion of the World Environment Day on 5th June 2020
- 8 SY students participated in the Webinar organised by the U.S. Soybean Export Council on 17th June 2020.
- 16 SY students participated in the Yoga Day Celebration Webinar on 19th June 2020 organised by the Diet counselling Committee
- 103 SY students enrolled for the Online Communication skills Course organised by DSD, UoM. Details were sent on 11th June 2020 by Director, DSD

AARYA 2019 – 2020: Roopa Rao

- Helped formulate rules and regulations for the competition. Designed and fabricated the trophy for AARYA
- Motivated and oriented the S.Y.B.Sc. and F.Y.B.Sc. students about rules/regulations of AARYA competition (4 sessions were conducted).
- Coordinated with committee members to organise the inter-collegiate undergraduate research competition on 28th February 2020.
- Compared the event along with Ms. Vibha Hasija.

Ms Ashwini Chawhan student of TYCRM has secured admission for MSc Business and Hospitality at **DUBLIN, IRELAND**. She has also been awarded scholarship on Tuition fees.

Ms Vidhya Singh has been recruited as Business Development Executive at Kaizen Hansei LLP .Mumbai 64

16. Challenges faced:

- Infrastructure: Availability of Labs at certain time of the year is a great problem as its on sharing basis.
- Rooms, support staff, additional help is sometimes a problem

- Practical classes are conducted in one room and equipment's are kept in another room shifting of these equipment's has to be done by staff.
- During Jr. College exam and Polytechnic exhibitions no labs and rooms are available to conduct regular classes.
- Waiting for MSc to commence from last 6 yrs and rejecting students.
- Only 2 full time staff with lots of committee activities.
- With only 2 permanent staff over loaded with administrative work.

17. Future plans for 2020- 2021

Due to COVID-19 Lock Down we now have to work and plan ON-LINE teaching.TY lectures commencing from 10th Aug2020.No practical are and field work will be conducted.